



Office of the Registrar

TENNESSEE TECH

REQUEST TO REPEAT A COURSE WITH A GRADE OF B OR BETTER

Student Name: _____ T#: _____ Term: _____
(Last) (First) (MI)

This form is to be completed ONLY for courses in which a grade of B or better has been earned.

Current Course Information:

Term/Year	Subject	Course #	CRN	Credit Hours

Previous Course Information:

Term/Year	Subject	Course #	Grade	Credit Hours	Name of College (if other than TTU)

Please explain why you want to repeat the course(s):

By signing below, you acknowledge you will be registered for the requested course(s) upon approval and will be responsible for any associated course fees. Please submit the completed and signed form to the (1) Chairperson and (2) Dean of your Major.

Student Signature: _____ Date: _____

Departmental Chairperson: _____ Approve: ___ Deny: ___ Date: _____

Dean (of student's major): _____ Approve: ___ Deny: ___ Date: _____

NOTE: Repeating a course will result in the last grade earned being used to calculate GPA and satisfy degree requirements. If you previously earned a grade of a B or better and choose to repeat the course, the current grade will be replaced with the grade earned when repeating the course (even if it is a lower grade). **There are no exceptions to this rule.**