



AUDIT & BUSINESS COMMITTEE

June 20, 2024

Roaden University Center, Room 282

AGENDA

- I. Call to Order
- II. Approval of Minutes
- III. Federal Fair Labor Standards Act
- IV. Maintenance and Mandatory Fees
- V. Non-Mandatory Fee
- VI. Dual Enrollment Tuition
- VII. FY2023-24 Estimated and FY2024-25 Proposed Budget
- VIII. Capital Budget FY2025-26
- IX. Disclosed Project Modification
- X. Master Plan Amendment
- XI. Lease Agreement
- XII. Emeritus President Contract
- XIII. Compensation Study Update
- XIV. Faculty Promotions
- XV. Tenure Recommendations
- XVI. Adjournment of Open Session and Call to Order of Non-Public Executive Session to Discuss Audits, Investigations, Litigation, and Matters Deemed Not Subject to Public Inspection Pursuant to T.C.A. § 4-35-108(b)(1)-(3)
- XVII. Adjournment



AUDIT & BUSINESS COMMITTEE

March 7, 2024

Roaden University Center, Room 282

MINUTES

Meeting was streamed live via link found on this web page:

<https://www.tntech.edu/board/meetings/>

AGENDA ITEM 1 – Call to Order

The Tennessee Tech Board of Trustees Audit & Business Committee met on March 7, 2024, in Roaden University Center Room 282. Chair Johnny Stites called the meeting to order at 10:14 a.m.

Chair Stites asked Mr. Lee Wray, Secretary, to call the roll. The following members were present:

Johnny Stites
Tom Jones (via TEAMS)
Thomas Lynn

Trustee Jones confirmed he could simultaneously hear and speak to the committee members and received the materials in advance of the meeting.

Other board members also in attendance were Fred Lowery (via TEAMS until 11:33 a.m.), Rhedona Rose, Barry Wilmore, Trudy Harper, Camron Rudd, Jeanette Luna and Addison Dorris. A quorum was physically present. Tennessee Tech faculty, staff and members of the public were also in attendance.

AGENDA ITEM 2 – Approval of Minutes

Chair Stites asked for approval of the minutes of the November 30, 2023, Audit & Business Committee meeting. Chair Stites asked if there were questions or comments regarding the minutes. There being none, Mr. Lynn moved to recommend approval of the November 30, 2023, Audit & Business Committee minutes. Mr. Jones seconded the motion. Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 3 – Legislative Update

Dr. Oldham advised that he had appeared before the House Finance Ways and Means Committee and the Senate Education Committee recently related to budget. On the House side there are ongoing conversations about potential increases on capital projects the legislature may take into consideration. There is a bill being considered which could restructure the Tennessee Higher Education Commission. This would affect not only their structure but also their regulatory authority over tuition, capital project recommendations and new academic program approvals. Dr. Oldham will follow this bill throughout this legislative session.

AGENDA ITEM 4 – Update on Governor’s Budget

Dr. Stinson advised the capital maintenance portion of the Governor’s recommendation included funding for Bryan Fine Arts Auditorium upgrade. The operating budget recommendations included funding for outcomes growth, salary pool, group health insurance, and reallocation of base outcomes. The state only funds 55% of the salary pool. The Governor’s recommended budget is subject to change until Legislature passes the budget. Dr. Stinson provided a five-year history of outcomes funding formula and estimated cost increases.

This was an informational item therefore no action was required.

Tom Jones had to leave the committee meeting. Ms. Harper replaced Mr. Jones as voting member for the remainder of the committee meeting. Per TTU Policy 005 (Board Committees) The Board Chair shall serve as an ex officio member of all standing committees, entitled to vote.

AGENDA ITEM 5 – Compensation Study Results

This study was undertaken by the University in partnership with Mercer with the objective of developing a contemporary classification and compensation program that will allow Tennessee Tech to attract, recruit, develop, and retain the best talent to support the institution’s growth and success. LaCinda Glover and Matthew Mullen with Mercer presented information on the project. They shared the four phased project overview. The job architecture includes elements of families & subfamilies, career streams, career levels and level factors. Each element included a recommended design and rationale. The approach and methodology included market

comparison groups, geography, and target market positioning. The current overall market compensation competitiveness was broken down by faculty and staff and showed where they aligned with the median. The compensation program objectives included implementing new pay grades to improve market positioning and to maintain competitive pay levels that align with Tennessee Tech's compensation philosophy over time. For FY2024 the priorities were to bring all employees to at least \$15/ hour retroactive to January 1, 2024, and to bring faculty and staff within a competitive range of market for their rank/discipline (faculty) or role (staff) with a focus on key areas that align with Tennessee Tech's strategic plan which will span FY24 and FY25. Priorities for FY2025 are to bring faculty and staff within a competitive range of market for their rank/discipline or role with a focus on key areas that align with Tennessee Tech's strategic plan and to provide at least a 1% increase to eligible faculty and staff. For FY26 and FY27 priorities include: align faculty and staff salaries with their expected positioning in the new pay grade based on time in role and performance, the near-term investment is focused on progressing employees who are performing on track or above average to the appropriate market positioning, and to provide at least a 1% increase to eligible faculty/staff. There was a lengthy discussion amongst the trustees.

Mr. Lynn moved to approve the proposed market study results as presented in Mercer's Compensation and Classification Study to the Board for approval and to place it on the Board's regular agenda. Ms. Harper seconded the motion. Mr. Wray called a roll call vote. The motion carried unanimously.

AGENDA ITEM 6 – Compensation Plan

Dr. Oldham and Dr. Stinson provided information on the proposed compensation plan. The proposed compensation plan included:

2 % retained in FY2023-24 to address market study.

- Retroactive to January 1, 2024
- Bring all permanent employees \geq \$15/hour.
- Employees who are on or were on a Performance Improvement Plan (PIP) for FY2023 are ineligible.
- Move the university as a whole toward market median.
- Focus on areas of competitiveness.

3% pool for recurring salary increases in FY2024-25

- Pending approval of Governor's FY2024-25 budget
- Address market study with merit component incorporated.
- Effective July 1, 2024
- Employees with satisfactory or better evaluation are eligible for raise.
- Employees who are on or were on a Performance Improvement Plan for FY2024 are ineligible.

- Employees hired prior to 4/1/2024 and still employed on 7/1/2024 are eligible.
- Minimum award of 1% to maximum award of 10%

Dr. Stinson advised that one or more future years will be necessary to move salaries to the median goal for overall university salaries.

Ms. Harper moved to approve the compensation plan as presented above and place it on the Board's regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

Mr. Lowery had to leave the committee meeting during this agenda item.

AGENDA ITEM 7 – Non-Mandatory Fees

Dr. Stinson advised that non-mandatory fees are not subject to THEC binding rates and are not required of all students. The proposal was for a modification to Ready-to-Teach specialized academic fee increase from \$165 per semester to \$250 per semester for undergraduate and graduate. This increase will produce resources to cover inflationary costs for salary and fringe benefits increases for master clinicians and student teacher supervisors, performance-based assessment for teacher candidates and mileage for travel to teaching sites. The non-mandatory fee proposal also included a 3% increase for residence halls and Tech Village apartments. This increase is to help offset rising operating costs and remain competitive with other TN public universities.

Ms. Harper moved to send the proposed 3% housing rates increase and the \$250 Ready-to-Teach specialized academic fee to be effective Fall 2024 to the Board for approval and to place it on the Board's regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

AGENDA ITEM 8 – Tuition & Mandatory Fees

Dr. Stinson provided examples of tuition increase estimates that ranged from 1%-4% to illustrate the estimated revenues generated and cost to students per semester including mandatory fee increase. She advised THEC will approve the binding range at their May commission meeting.

This was an informational item therefore no action was required.

AGENDA ITEM 9– Disclosed Project Modification

Dr. Stinson reminded the Board that the Agricultural Technology Innovation Center was approved at the March 10, 2022, Board meeting with a project cost of \$1,000,000 to renovate the existing loafing barn at Shipley Farm. The designer has subsequently determined the renovation cost would be significantly more than the budget and it would be more economical to build a new building. The revised project cost is \$1,195,000.

Ms. Harper moved to approve the disclosed project modification and to place it on the Board's regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

AGENDA ITEM 10 – Naming Opportunity

Dr. Oldham presented information on the naming of the Randall and Marjorie Warden Agricultural Engineering Technology Laboratory. The Wardens have donated funds to support the construction. In accordance with TTU Policy 537 (Naming Buildings, Facilities and Organizational Units) a university committee was established to review and recommend naming of this facility. Trustee Wilmore questioned whether a building should include the name of the donor's spouse. Dr. Oldham advised we do not have a standard on naming opportunities.

Ms. Harper moved to approve the naming of the Randall and Marjorie Warden Agriculture Engineering Technology Laboratory and to place it on the Board's regular agenda. Mr. Lynn seconded the motion. Mr. Wray took a roll call vote. The motion carried unanimously.

AGENDA ITEM 11 – Report of Audit Activity

Deanna Metts advised State law requires an annual report of Internal Audit activities. The report is based on calendar year and covers January 2023 through December 2023. The report categories are broken down into audits, investigations, and others. The report was provided in Diligent.

This was an informational item therefore no action was required.

AGENDA ITEM 12 – Notice of Responsibilities for Preventing, Detecting, and Reporting Fraud, Waste and Abuse

Chair Stites advised that state law requires the Audit Committee to formally reiterate on a regular basis to the Board, Management and Staff their responsibilities for preventing, detecting, and reporting fraud, waste, and abuse. Accordingly, a Notice of Responsibilities was provided in Diligent for the trustees to review.

No action required on this item.

AGENDA ITEM 13 – FY2023 State Audit

Dr. Stinson advised for fiscal year ending June 30, 2023, the university financial statements received an unmodified opinion. The report did not contain any findings.

This was an informational item therefore no action was required.

AGENDA ITEM 14 – Adjournment of Open Session & Call to Order on Non-Public Executive Session

There being no further business, the meeting adjourned at 12:10 p.m. After a short break, the Non-Public Executive Session began at 12:15 p.m. Trustees and Administration were present for the meeting.

AGENDA ITEM 15 – Adjournment

There being no further business, the Non-Public Executive Session adjourned at 12:37 p.m.

Approved,

Lee Wray, Secretary



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Federal Fair Labor Standards Act

Review

Action

No action required

PRESENTER(S): Kevin Vedder, Associate Vice President for Human Resources

PURPOSE & KEY POINTS:

The U.S. Department of Labor has issued new Fair Labor Standards Act (FLSA) rules for the minimum salary of employees exempt from overtime. Effective July 1, 2024, the minimum salary for an employee to be considered exempt from overtime will be \$43,888; effective January 1, 2025, the minimum salary for an employee to be considered exempt will increase to \$58,656. The University has 241 employees (inclusive of 54 employees below the July minimum) currently classified as exempt from overtime with salaries below the new minimums.

The estimated cost to bring all exempt status employees' salary to the new minimum set by FLSA would be approximately \$2.3 million for both stages. However, the University is in the process of reviewing all exempt status positions to determine which positions must be moved to the larger salary amount and which ones can be moved to a non-exempt status entitled to over-time pay. Included in this analysis will be an estimated cost for overtime for newly classified non-exempt status employees.



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Maintenance and Mandatory Fees

Review

Action

No action required

PRESENTER(S): Emily Wheeler, Associate Vice President for Business & Fiscal Affairs

PURPOSE & KEY POINTS: THEC met on May 16 and voted to approve a binding range for maintenance (tuition) and mandatory fees of 0% to 5.5% for FY 2024-25.

TTU is proposing approximately 5% increase for tuition and mandatory fees. The 5% tuition increase will be used to provide the required matching for the 3% salary pool, costs such as faculty promotions, software contract escalations, increases in utility costs, and increased costs associated with state mandated fee waivers. Additionally, the funds will provide resources to address the financial impact of the new FLSA regulations and, potentially, allow us to make continued progress toward funding the compensation study.

The increase in mandatory fees will provide an increase in our facilities development fee and will be used to renovate existing spaces or build new student centric spaces. Projects funded with the facility development fee will focus on facilities where it is extremely difficult, if not impossible, to receive state funding to address the needs.

The flat-rate tuition model for undergraduates will have been in place for 5 years at the end of academic year 2024-25. The University is proposing to eliminate the pre-2020 tuition model and move all undergraduate students to the flat-rate tuition model effective with fall 2025.

Tennessee Tech University



Mandatory Fee Proposal 2024-2025

TENNESSEE TECH UNIVERSITY
PROPOSED FEE CHANGES
2024-25

4.3

Description	Rates			Annual Revenue Impact of Fee Change	Prior Fee Increases	Justification
	Current 2023-24	Proposed 2024-25	Increase \$/sem			
MANDATORY FEES:						
Program Service Fee - Facilities Fee Component						
<i>(To be included as a component of the Program Service Fee, charged hourly and reaching a maximum at 6 hours)</i>						
	\$70.00 max/sem	\$103.00 max/sem	\$33.00	\$580,767	2023-24 \$19 per sem 2013-14 \$51 per sem/ Initial	*Development and renovations of student centric spaces
	Part-time per hour fee to be included with Program Service Fee per hour rate					

**Tennessee Tech University
Proposed Program Service Fee Breakdown
Fall 24, Spring 25, and Summer 25**

<u>Program Service Fee Components</u>	<u>Description</u>	<u>Amount Per Semester</u>	<u>Amount Per Credit Hour</u>
	Student Activity Fee		
	Fitness Center	\$ 48.00	\$ 8.03
	Athletics Fee	\$ 248.00	\$ 41.51
	Mental Health Wellness	\$ 5.00	\$ 0.84
	Technology Access Fee	\$ 130.00	\$ 21.76
	Debt Service Fee	\$ 29.00	\$ 4.85
	Debt Service Fitness	\$ 100.00	\$ 16.74
	Facilities Fee	\$ 103.00	\$ 17.24
	Solo Fee	\$ 4.50	\$ 0.75
	Superfund	\$ 25.50	\$ 4.27
		\$ 693.00	\$ 116.00 <small>rounded</small>



State of Tennessee

PUBLIC CHAPTER NO. 614

SENATE BILL NO. 1665

By Dickerson, Gresham, Yarbro

Substituted for: House Bill No. 1684

By Smith, Ragan, Daniel, Moody, Hardaway, Terry, Towns

AN ACT to amend Tennessee Code Annotated, Title 49, Chapter 11; Title 49, Chapter 7; Title 49, Chapter 8 and Title 49, Chapter 9, relative to higher education.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 49, Chapter 7, is amended by adding the following language as a new part:

49-7-1601.

This part shall be known and may be cited as the "Tuition Transparency and Accountability Act."

49-7-1602.

As used in this part:

(1) "Board" means the trustees of the University of Tennessee or a state university board, as applicable;

(2) "Cost of attendance" means the combined cost of tuition, mandatory fees, room and board, books, and other educational expenses as determined by the financial aid office of the postsecondary institution;

(3) "Predictive cost estimate" means a non-binding estimated cost of attending an undergraduate program at the postsecondary institution based on a student's chosen field of study over a four-year period. A predictive cost estimate may include, but is not limited to, potential tuition and mandatory fee increases, projected increases in tuition based on a student's chosen field of study, and historical trend data; and

(4) "Tuition and mandatory fees" means the charges imposed to attend the relevant institution of higher education as an in-state undergraduate student and all fees required as a condition of enrollment as determined by the board. "Tuition and mandatory fees" does not include fees charged to out-of-state students by institutions of higher education, room and board, or other non-mandatory fees and charges.

49-7-1603.

(a) At least fifteen (15) days prior to holding a meeting to adopt an increase in tuition and mandatory fees, a board shall give public notice of the proposed tuition and mandatory fee increase as an action item on the board's meeting agenda. Individuals shall be permitted to provide comments during the fifteen-day period. The public notice of the proposed tuition and mandatory fee increase shall, at a minimum, include:

(1) An explanation for the proposed tuition and mandatory fee increase;

(2) A statement specifying the purposes for which revenue derived from the tuition and mandatory fee increase will be used; and

SB 1665

(3) A description of the efforts to mitigate the effect of the tuition and mandatory fee increase on students.

(b)(1) By January 1, 2019, each board shall develop a list of factors that shall be considered when developing recommendations to increase tuition and mandatory fees. The factors shall include, at a minimum, the level of state support; total cost of attendance; and efforts to mitigate the financial effect on students.

(2) Each state university and each campus in the University of Tennessee system shall post on its website a summary of the recommendations pursuant to subdivision (b)(1).

49-7-1604.

By February 1 of each year, each governing board shall provide a report to the office of legislative budget analysis, for distribution to the general assembly, with information regarding expenditures of revenues derived from any tuition and fees increase in the previous full academic year. The report shall include how revenues were used, the effect on student financial aid, and the effect on the average total cost of attendance per student.

49-7-1605.

Beginning August 1, 2019, each state university and each campus in the University of Tennessee system shall provide, with a student's letter of acceptance, a predictive cost estimate for students applying for undergraduate degree programs for the 2020-2021 academic year and for academic years thereafter.

SECTION 2. This act shall take effect July 1, 2018, the public welfare requiring it.

4.4

SENATE BILL NO. 1665

PASSED: March 19, 2018


RANDY McNALLY
SPEAKER OF THE SENATE


BETH HARWELL, SPEAKER
HOUSE OF REPRESENTATIVES

APPROVED this 2nd day of April 2018


BILL HASLAM, GOVERNOR

State of Tennessee
2018 Public Acts, Chapter 614

T.C.A. § 49-7-1603(b)

(1) By January 1, 2019, each board shall develop a list of factors that shall be considered when developing recommendations to increase tuition and mandatory fees. The factors shall include at a minimum, the level of state support, total cost of attendance, and efforts to mitigate the financial effect on students.

(2) Each state university and each campus in the University of Tennessee system shall post on its website a summary of the recommendations pursuant to subdivision (b)(1)

Mandatory factors:

1. Level of state support
2. Total cost of attendance
3. Efforts to mitigate the financial effect on students

Additional factors to consider:

1. THEC mandatory tuition and fee ranges
2. Comparison to peer institutions, competitor institutions, other LGIs
3. Higher Education Price Index

Tennessee Tech University

Comments Received Pursuant to Tennessee Code Annotated § 49-7-1603

On May 25, 2024, Tennessee Tech University published on its Board of Trustees' website a Notice of Proposed Tuition and Mandatory Fee Increase, along with a mechanism for collecting comments regarding the proposed fee increase. On May 25, 2024, Tennessee Tech University also published a notice of the upcoming June board meeting in the Herald-Citizen newspaper, along with a solicitation for comments relating to the proposed increase in maintenance and mandatory fees. The comment period was closed on June 12, 2024, in accordance with Tennessee Code Annotated § 49-7-1603. Below is a summary of the comments received:

No public comments were received.



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Non-Mandatory Fees

Review

Action

No action required

PRESENTERS: Emily Wheeler, Associate Vice President for Business & Fiscal Affairs

PURPOSE & KEY POINTS:

An ad-hoc Student Parking Committee was formed and met regularly during the fall and spring semesters with the Director of Auxiliaries and Vice President of Planning & Finance. The student members brought issues, concerns, and suggestions forward to discuss and action as appropriate. This recommendation for modification to the current parking fine structure was recommended by the Student Parking Committee and the Student Government Association for implementation in Fall 2024.



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Dual Enrollment Tuition

Review

Action

No action required

PRESENTERS: Emily Wheeler, Associate Vice President for Business & Fiscal Affairs

PURPOSE & KEY POINTS: Dual Enrollment fee rates per credit hour are deeply discounted to allow the Tennessee Student Assistance Corporation Dual Enrollment Grant to cover the entire cost for the first 5 courses for each dual enrolled student. The Student Assistance Corporation Dual Enrollment Grant has increased from \$538.65 per 3-hour course (charged at \$179.55 per hour) to \$554.40 per 3-hour course (charged at \$184.80 per hour) for the first 5 courses. Tennessee Tech recommends that Dual Enrollment rates increase to \$184.80 per credit hour to mirror the increase in the Dual Enrollment Grant.



Agenda Item Summary

7.1

Date: June 20, 2024

Agenda Item: FY2023-24 Estimated & FY2024-25 Proposed Budget

Review

Action

No action required

PRESENTER(S): Emily Wheeler, Associate Vice President for Business & Fiscal Affairs

PURPOSE & KEY POINTS: Review recommendation and approval of Tennessee Tech’s FY2023-24 Estimated and FY2024-25 Proposed Budgets and university organizational chart.

Estimated Budget is the final budget for fiscal year 2023-24. This budget is an estimate of how resources will be collected and expended for the year and will closely compare to our financial statements prepared at end-of-year. The Proposed Budget for fiscal year 2024-25 is our operating plan to begin the new fiscal year. The Proposed Budget is revised in October of each year (Revised Budget) to reflect fall semester enrollments and other changes that may have occurred. The Revised Budget is approved by the Board of Trustees at their December meeting.

Both the Estimated Budget and the Proposed Budget include budget line items for Educational & General (E&G) revenues and expenses for the University’s major operations, and Auxiliary Enterprise revenues and expenses. These budgets also include mandatory transfers which are resources set aside to service debt for the fiscal year. Non-mandatory transfers included in the budget are resources transferred to reserves and plant funds at the University’s discretion.

E&G Revenues - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Tuition and Fees	\$	108,335,310	\$	108,326,516	-0.01%
State Appropriations	\$	85,439,700	\$	86,834,100	1.63%
Contracts and IDC	\$	2,379,770	\$	2,261,270	-4.98%
Sales and Services	\$	1,347,785	\$	1,193,360	-11.46%
Other Activities	\$	10,435,468	\$	3,841,930	-63.18%
Athletics (incl. student fee)	\$	7,045,234	\$	6,769,840	-3.91%
Total Revenues	\$	214,983,267	\$	209,227,016	-2.68%

E&G Expenses by Budget Category - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Instruction	\$	92,435,700	\$	82,989,300	-10.22%
Research	\$	9,076,200	\$	3,684,500	-59.40%
Public Service	\$	3,442,400	\$	2,067,700	-39.93%
Academic Support	\$	19,559,200	\$	17,090,400	-12.62%
Student Services	\$	27,073,800	\$	25,412,500	-6.14%
Institutional Support	\$	21,423,500	\$	20,148,000	-5.95%
Oper. & Maint. of Plant	\$	20,520,000	\$	21,835,500	6.41%
Scholarships & Fellowships	\$	21,430,900	\$	23,169,200	8.11%
Total Expenses	\$	214,961,700	\$	196,397,100	-8.64%

E&G Expenses by Natural Classification - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Salaries and Wages	\$	94,311,858	\$	95,485,371	1.24%
Fringe Benefits	\$	39,174,073	\$	38,773,613	-1.02%
Travel	\$	3,084,974	\$	2,072,972	-32.80%
Operating & Utilities	\$	55,408,530	\$	36,152,111	-34.75%
Scholarships & Fellowships	\$	21,990,243	\$	23,726,491	7.90%
Capital	\$	992,253	\$	186,500	-81.20%
Total Expenses	\$	214,961,931	\$	196,397,058	-8.64%

E&G Unrestricted Budget Summary - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Beginning Fund Balance	\$	34,169,971	\$	7,369,643	-78.43%
E&G Revenues	\$	214,983,300	\$	209,227,100	-2.68%
E&G Expenses	\$	214,961,700	\$	196,397,100	-8.64%
Mandatory Transfers	\$	3,668,700	\$	3,668,700	0.00%
Non-mandatory Transfers	\$	23,153,100	\$	8,975,200	-61.24%
Ending Fund Balance	\$	7,369,771	\$	7,555,743	2.52%

Auxiliary Budget Summary - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Beginning Fund Balance	\$	1,258,729	\$	2,456,257	95.14%
Aux Revenues	\$	20,643,800	\$	20,643,800	0.00%
Aux Expenses	\$	10,211,300	\$	10,374,000	1.59%
Mandatory Transfers	\$	7,032,200	\$	7,032,200	0.00%
Non-mandatory Transfers	\$	2,202,700	\$	3,237,500	46.98%
Ending Fund Balance	\$	2,456,329	\$	2,456,357	0.00%

TOTAL Budget Summary - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24		Proposed Budget FY2024-25		% Change Over Current Estimate
Beginning Fund Balance	\$	35,428,700	\$	9,825,900	-72.27%
Total Revenues	\$	235,627,100	\$	229,870,900	-2.44%
Total Expenses	\$	225,173,000	\$	206,771,100	-8.17%
Mandatory Transfers	\$	10,700,900	\$	10,700,900	0.00%
Non-mandatory Transfers	\$	25,355,800	\$	12,212,700	-51.83%
Ending Fund Balance	\$	9,826,100	\$	10,012,100	1.89%

7.3

Breakdown of E&G Fund Balance - Current Estimate FY2023-24 and Proposed Budget FY2024-25

Current Estimate FY2023-24				
	Beginning Fund Balance		Ending Fund Balance	
Allocation for Encumbrances	\$	680,066	\$	-
Allocation for Working Capital	\$	2,569,881	\$	2,569,881
Special Allocations*	\$	30,919,925	\$	4,799,665
Unallocated Balance	\$	-	\$	-
Total E&G Fund Balance	\$	34,169,872	\$	7,369,546
*2% to 5% Reserve	\$	27,455,362	\$	4,799,665
*Student Activity Fee	\$	-	\$	-
*Technology Access Fee	\$	2,878,038	\$	-
*Specialized Academic Course Fee	\$	586,525	\$	-
Total Special Allocations	\$	30,919,925	\$	4,799,665
Allocation for Encumbrances	\$	56,729		
Allocation for Working Capital	\$	1,424,069	\$	1,424,069
*Aux Contingency	\$	1,144,684	\$	1,032,188
Unallocated Balance	\$	(1,366,753)		
Total AUX Fund Balance	\$	1,258,729	\$	2,456,257
Proposed Budget FY2024-25				
	Beginning Fund Balance		Ending Fund Balance	
Allocation for Encumbrances	\$	-	\$	-
Allocation for Working Capital	\$	2,569,881	\$	2,569,881
Special Allocations*	\$	4,799,665	\$	4,985,799
Unallocated Balance	\$	-	\$	-
Total E&G Fund Balance	\$	7,369,546	\$	7,555,680
*2% to 5% Reserve	\$	4,799,665	\$	4,407,166
*Student Activity Fee	\$	-	\$	-
*Technology Access Fee	\$	-	\$	-
*Specialized Academic Course Fee	\$	-	\$	-
Total Special Allocations	\$	4,799,665	\$	4,407,166
Allocation for Encumbrances	\$	-		
Allocation for Working Capital	\$	1,424,069	\$	1,424,069
*Aux Contingency	\$	1,032,188	\$	1,032,188
Unallocated Balance	\$	-		
Total AUX Fund Balance	\$	2,456,257	\$	2,456,257

7.3

E&G Transfers - Current Estimate FY2023-24 and Proposed Budget FY2024-25

	Current Estimate FY2023-24	Proposed Budget FY2024-25
<u>Debt Service and Unexpended Plant</u>		
Debt Service Perf Contract	\$ 612,074	\$ 612,074
Debt Service Fitness Center	\$ 1,868,480	\$ 1,868,480
Debt Service Univ Center	\$ 89,460	\$ 89,460
Debt Service Eblen Center	\$ 196,810	\$ 196,810
Debt Service Parking & Transportation	\$ 860,935	\$ 860,935
Debt Lab Science Building	\$ 646,673	\$ 646,673
Facilities Development (fee)	\$ 673,865	\$ 673,865
Landscaping	\$ 325,000	\$ 325,000
Parking & Transportation	\$ 520,400	\$ 522,743
Extraordinary Maintenance	\$ 650,000	\$ 650,000
Various Academic Buildings	\$ 345,890	\$ 345,890
TAP Wind Tunnel	\$ 2,718,000	\$ 2,718,000
Small Projects	\$ 646,397	
Total Debt Service & Unexp Plant	\$ 10,153,984	\$ 9,509,930
<u>Renewal and Replacement</u>		
IT Computer Equipment	\$ 577,110	\$ 577,110
Electronic Upgrades	\$ 1,768,728	\$ 826,465
Equipment - Departments	\$ 280,320	\$ 280,320
Upcoming Capital Projects	\$ 12,883,206	
Reserves	\$ 1,158,312	\$ 1,450,000
Total R&R	\$ 16,667,676	\$ 3,133,895
GRAND TOTAL All Transfers	\$ 26,821,660	\$ 12,643,825

7.3

Reserves - Proposed Budget FY2024-25 - Beginning July 1

	<u>Unexpended Plant</u>
<u>Land Purchases</u>	\$ 1,745,261
<u>New Construction (University Commitments)</u>	
Science Building	\$ 43,674
Fitness & Rec Center	\$ 278,691
Athletic Pavilion	\$ -
Chiller for Innovation Res Hall	\$ 898,277
Innovation Res Hall	\$ -
Innovation Space	\$ 9,190,000
Ag Technology Innovation Ctr	\$ 561,536
Engineering Building	\$ -
Facilities Services Complex	\$ 16,636,507
Athletics Football Stadium	\$ 3,752,194
<u>Capital Maintenance (University Commitments)</u>	
Residence Hall Rvn & Roof	\$ 6,052,734
Infrastructure & HVAC	\$ 1,446,050
Intermural Field Lighting	\$ 134,318
Indoor Tennis Roof	\$ 579,991
TTU Welcome Signs	\$ 332,125
Landscaping	\$ 391,700
ADA Adaptations	\$ 180,000
Waterproof & Ext Repair	\$ 300,000
Parking & Transportation	\$ 3,637,777
Crossville TAP Property	\$ 5,518,313
<u>Renovation Projects (University Commitments)</u>	
Roaden Center Rvn	\$ 105,850
Library Archives Renovation	\$ 256,301
Johnson Hall Reno	\$ 1,504,400
Derryberry Rvn	\$ 410,000
Eblen Center Rvn	\$ 2,331,170
Baseball Locker Room & Turf/Clubhouse/Batting Cages	\$ 119,278
<u>Renovation Student Spaces (Dedicated Fee)</u>	
Facilities Development Fee	\$ 2,956,635
<u>Small Maintenance & Renovation (Department Funded)</u>	\$ 308,087
<u>Other Resources</u>	
Craft Center Upgrades	\$ 2,910,000
Extraordinary Maint	\$ 2,412,911
Regional Consulting Grp	\$ 44,974
Various Academic Building Upgrades	\$ 443,991
Engineering Master Plan	\$ 183,000
Total Unexpended Plant	\$ 65,665,745
	<u>Renewal and Replacement</u>
Auxiliary - Housing	\$ 6,297,376

7.3

Auxiliary - Other	\$	12,142,449
Computer Center	\$	3,829,016
Technology Update	\$	3,158,115
Telecommunication	\$	720,076
Printing & Photo Srv	\$	125,226
Motor Pool	\$	382,248
Online Fee	\$	-
ERP Replacement	\$	8,891,058
Craft Center R&R	\$	734,048
Departmental R&R	\$	1,203,486
RR Strategic Maint	\$	15,705,351
Anticipated Early Grad	\$	3,567,972
RR E&G HERFF	\$	-
University Reserve	\$	4,547,851
Total R&R	\$	61,304,272
GRAND TOTAL All Reserves	\$	126,970,017

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Tennessee Tech University
Summary Of Unrestricted Current Funds Available And Applied
July Budget 2024-25

	Actual 2022-23	October Budget 2023-24	Estimated Budget 2023-24	% Change Over Actual	July Budget 2024-25	% Change Over Actual
Unrestricted Current Fund Balances						
at Beginning of Period						
Allocation for Encumbrances	1,338,797	736,800	736,800	-45.0	0	-100.0
Allocation for Working Capital	4,504,659	3,994,000	3,994,000	-11.3	3,994,000	-11.3
Special Allocations	19,722,223	32,064,700	32,064,700	62.6	5,831,900	-70.4
Unallocated Balance	-530,753	-1,366,800	-1,366,800	157.5	0	-100.0
Total Unrestricted Current Fund Balances	25,034,926	35,428,700	35,428,700	41.5	9,825,900	-60.8
Revenues						
Education and General						
Tuition and Fees	102,712,787	104,803,000	108,335,300	05.5	108,326,500	05.5
State Appropriations	80,340,250	85,439,700	85,439,700	06.3	86,834,100	08.1
Federal Grants and Contracts	2,504,902	1,769,700	2,008,200	-19.8	2,069,700	-17.4
Local Grants and Contracts	2,627	200	6,200	136.0	200	-92.4
State Grants and Contracts	233,380	149,400	279,400	19.7	149,400	-36.0
Private Grants and Contracts	157,155	42,000	86,000	-45.3	42,000	-73.3
Private Gifts	19,619	0	0	-100.0	0	-100.0
Sales & Services of Educ Activities	1,081,107	1,226,700	1,347,800	24.7	1,193,400	10.4
Sales & Services of Other Activities	11,399,908	9,007,900	9,855,900	-13.5	9,395,800	-17.6
Other Sources	7,026,108	1,420,600	7,624,800	08.5	1,216,000	-82.7
Total Education and General	205,477,843	203,859,200	214,983,300	04.6	209,227,100	01.8
Sales & Services of Aux Enterprises						
Sales and Services of Aux Enterprises	22,889,478	20,564,300	20,643,800	-09.8	20,643,800	-09.8
Total Revenues	228,367,321	224,423,500	235,627,100	03.2	229,870,900	00.7
Expenditures and Transfers						
Education and General						
Instruction	76,182,026	92,840,800	92,435,700	21.3	82,989,300	08.9
Research	3,602,621	8,286,900	9,076,200	151.9	3,684,500	02.3
Public Service	2,335,933	3,768,800	3,442,400	47.4	2,067,700	-11.5
Academic Support	14,754,370	19,422,600	19,559,200	32.6	17,090,400	15.8
Student Services	22,884,641	26,365,400	27,073,800	18.3	25,412,500	11.0
Institutional Support	16,649,323	21,560,300	21,423,500	28.7	20,148,000	21.0
Operation & Maintenance of Plant	15,690,984	22,299,700	20,520,000	30.8	21,835,500	39.2
Scholarships & Fellowships	18,091,881	21,393,100	21,430,900	18.5	23,169,200	28.1
Total Education and General	170,191,779	215,937,600	214,961,700	26.3	196,397,100	15.4
Mandatory Transfers for:						
Principal & Interest	3,411,332	3,668,700	3,668,700	07.5	3,668,700	07.5
Renewals & Replacements	0	0	0		0	

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Tennessee Tech University
Summary Of Unrestricted Current Funds Available And Applied
July Budget 2024-25

	Actual 2022-23	October Budget 2023-24	Estimated Budget 2023-24	% Change Over Actual	July Budget 2024-25	% Change Over Actual
Loan Fund Matching Grant	0	0	0		0	
Total Mandatory Transfers	3,411,332	3,668,700	3,668,700	07.5	3,668,700	07.5
Non-Mandatory Transfers for:						
Transfers to Unexpended Plant Fund	9,845,742	5,923,000	5,879,600	-40.3	5,235,500	-46.8
Transfers to Renewal & Replacements	11,028,091	5,233,900	16,667,700	51.1	3,133,900	-71.6
Transfers to Other Funds	518,197	605,800	605,800	16.9	605,800	16.9
Transfers from Unexpended Plant Fund	0	0	0		0	
Transfers from Renewal & Replacements	0	0	0		0	
Transfers from Other Funds	0	0	0		0	
Total Non-Mandatory Transfers	21,392,030	11,762,700	23,153,100	08.2	8,975,200	-58.0
Total Education and General	194,995,141	231,369,000	241,783,500	24.0	209,041,000	07.2
Auxiliary Enterprises Expenditures						
Auxiliary Enterprises Expenditures	11,342,365	10,313,300	10,211,300	-10.0	10,374,000	-08.5
Total Auxiliary Expenditures	11,342,365	10,313,300	10,211,300	-10.0	10,374,000	-08.5
Mandatory Transfers for:						
Principal & Interest	6,318,021	7,032,200	7,032,200	11.3	7,032,200	11.3
Renewals & Replacements	0	0	0	00.0	0	00.0
Loan Fund Matching Grant	0	0	0	00.0	0	00.0
Total Mandatory Transfers	6,318,021	7,032,200	7,032,200	11.3	7,032,200	11.3
Non-Mandatory Transfers for:						
Tranfers to Unexpended Plant Fund	143,486	0	0	-100.0	0	-100.0
Transfers to Renewal & Replacements	5,174,585	2,025,200	2,202,700	-57.4	3,237,500	-37.4
Transfers to Other Funds	0	0	0	00.0	0	00.0
Transfers from Unexpended Plant Fund	0	0	0	00.0	0	00.0
Transfers from Renewal & Replacements	0	0	0	00.0	0	00.0
Transfers from Other Funds	0	0	0	00.0	0	00.0
Total Non-Mandatory Transfers	5,318,071	2,025,200	2,202,700	-58.6	3,237,500	-39.1
Total Auxiliary Enterprises	22,978,457	19,370,700	19,446,200	-15.4	20,643,700	-10.2
Total Expenditures And Transfers	217,973,598	250,739,700	261,229,700	19.8	229,684,700	05.4
Other						
Prior Period Adjustments	0	0	0	00.0	0	00.0

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Tennessee Tech University
Summary Of Unrestricted Current Funds Available And Applied
July Budget 2024-25

	Actual 2022-23	October Budget 2023-24	Estimated Budget 2023-24	% Change Over Actual	July Budget 2024-25	% Change Over Actual
Other Additions/Deductions	0	0	0	00.0	0	00.0
Total Other	0	0	0	00.0	0	00.0
Unrestricted Current Fund Balances at End of Period						
Allocation for Encumbrances	736,795	0	0	-100.0	0	-100.0
Allocation for Working Capital	3,993,950	3,994,000	3,994,000	00.0	3,994,000	00.0
Special Allocations	32,064,657	5,118,500	5,832,100	-81.8	6,018,100	-81.2
Unallocated Balance	-1,366,753	0	0	-100.0	0	-100.0
Total Unrestricted Current Fund Balances	35,428,649	9,112,500	9,826,100	-72.3	10,012,100	-71.7

7.4

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Tennessee Tech University
Summary Of Unrestricted Current Funds Available And Applied
July Budget 2024-25
* * * Report Control Information * * *
Parameters have been entered via Job Submission.

Parameter Name	Value
Parameter Seq No:	2375095
Chart:	T
Budget Id:	FY2024
Budget Phase 5:	235A
Budget Phase 2:	242R
Budget Phase 3:	243E
Budget Phase 4:	254P
Fund:	
Begin Page Number:	1
Suppress Zero Amounts:	N

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TTU Budget Summary and Budget Analysis Documents

The complete Budget Summary and Budget Analysis documents can be viewed on the Budgeting, Planning, Reporting and Analysis website at:

Direct Link to document – **Summary:**

https://www.tntech.edu/businessoffice/pdf/budget/Budget_Summary_July_FY2024-25.pdf

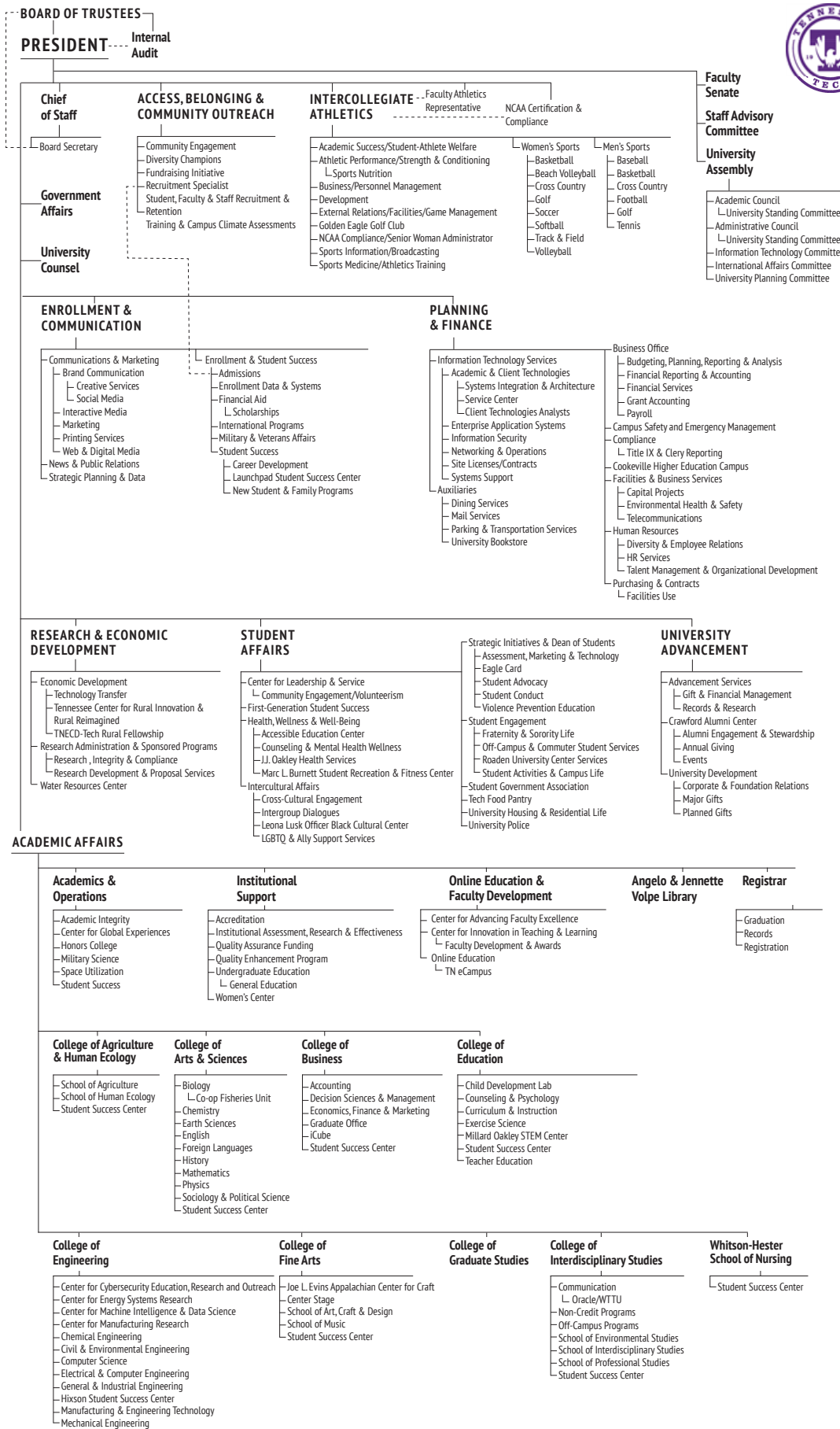
Direct Link to document – **Analysis:**

https://www.tntech.edu/businessoffice/pdf/budget/Budget_Analysis_Forms_FY2024-25.pdf

Historical Budget documents (FY2011 through FY2024):

Budget **Summary:** <https://www.tntech.edu/businessoffice/bpra/budgetary-info.php>

Budget **Analysis:** <https://www.tntech.edu/businessoffice/bpra/budgetary-info.php>



7.6



Office of the President

TENNESSEE TECH

May 1, 2024

7.6

Submitting on behalf of Tennessee Tech University (TTU) a crosswalk of organizational changes/updates with a proposed implementation date of July 1, 2024, as follows:

Academic Affairs:

- Rename Study Abroad to Center for Global Experiences
- Remove Library and Learning Assistance as a direct report to Angelo & Jennette Volpe Library
- Rename Records & Registration to Registrar
- Add Records as a direct report to Registrar
- Add Registration as a direct report to Registrar
- Add Graduation as a direct report to Registrar
- Add Center for Machine Intelligence & Data Science as a direct report to College of Engineering
- Rename General & Basic Engineering to General & Industrial Engineering
- Realign Center for Innovation in Teaching & Learning as a direct report to Online Education & Faculty Development
- Remove Diversity & Inclusion as a direct report to Center for Advancing Faculty Excellence
- Realign TN eCampus as a direct report to Online Education

Access, Belonging, & Community Outreach

- Rename Diversity & Inclusion to Access, Belonging, & Community Outreach
- Rename Diversity Fundraising Initiative to Fundraising Initiatives
- Add Recruitment Specialist to Access, Belonging, & Community Outreach with a dotted line to Admissions

Enrollment & Communication

- Rename Enrollment Management to Enrollment Management & Student Success
- Rename International Education to International Programs

Research & Economic Development

- Add TNECD-Tech Rural Fellowship as a direct report to Economic Development
- Rename Tennessee Center for Rural Innovation to Tennessee Center for Rural Innovation & Rural Reimagined
- Rename Research Administration to Research Administration and Sponsored Programs
- Rename Research Compliance to Research, Integrity and Compliance
- Remove Sponsored Research
- Add Research Development and Proposal Services as a direct report to Research Administration & Sponsored Programs
- Remove Research Foundation

Student Affairs:

- Add First-Generation Student Success as a direct report to Student Affairs
- Add Center for Leadership and Service as a direct report to Student Affairs
- Realign Intercultural Affairs as a direct report to Student Affairs
- Realign Community Engagement/Volunteerism as a direct report to Center for Leadership and Service
- Realign Student Government Association as a direct report to Student Affairs
- Rename Service Learning to TTU Food Pantry
- Rename Counseling Center to Counseling & Mental Health Wellness
- Add Violence Prevention Education as a direct report to Strategic Initiatives & Dean of Students



Dr. Philip B. Oldham, President



Agenda Item Summary

8.1

Date: June 20, 2024

Agenda Item: Capital Budget FY2025-26

Review

Action

No action required

PRESENTER(S): Dr. Phil Oldham, President

PURPOSE & KEY POINTS: Review and approval for the FY2025-26 capital budget requests.

Requests for FY2025-26 State funding for capital maintenance projects are due to THEC by August 2, 2024. THEC's funding target for capital maintenance projects for FY2025-26 is \$335,000,000. TTU's portion of these dollars is \$16,920,000.

THEC continues to have discussions with campuses around the process for submitting capital outlay projects. TTU is prepared to submit one or more projects for either new construction or renovations once we receive instructions from THEC. Included in the Board of Trustee materials are two outlay projects and two renovation projects ranked according to the campus's priorities for the Board's consideration. An update on what has been submitted will be provided at the September Board of Trustees meeting.

Capital Maintenance Request: FY2025-26

Fiscal Year	Priority*	Inst.	Project	Project Cost	Project Description
2025-26	1	TTU	Roof Replacements	\$1,440,000	Replace the shingle roofs on Bell Hall and Ray Morris Hall, and all related work.
2025-26	2	TTU	Air Handler Replacement	\$1,080,000	Replace the air handlers at Henderson Hall and T.J. Farr Building, and all related work.
2025-26	3	TTU	Utility Infrastructure Upgrades Phase 1.1	\$3,990,000	Replacement and repair of utilities campus-wide including, but not limited to, underground steam, steam condensate, chilled water, domestic water and backflow preventors, sanitary sewer, storm sewer, Telecom/ITS fiber optic and copper, gas, electric, manholes and valve pits, and all related work. This is the first phase of a multi-phase project.
2025-26	4	TTU	Utility Infrastructure Upgrades Phase 1.2	\$2,320,000	Replacement and repair of utilities campus-wide including, but not limited to, underground steam, steam condensate, chilled water, domestic water and backflow preventors, sanitary sewer, storm sewer, Telecom/ITS fiber optic and copper, gas, electric, manholes and valve pits, and all related work. This is the first phase of a multi-phase project.
2025-26	5	TTU	Multiple Buildings Elevator Upgrades Phase 2	\$1,610,000	Upgrades or replacement of several elevators on campus. Thirty one elevators are included in the scope of work. This is the second phase of a multi-phase project.
2025-26	6	TTU	Power Monitoring System	\$730,000	Provide an electrical power monitoring and management system for the main campus utilizing software to measure energy efficiency.
2025-26	7	TTU	Bryan Fine Arts Building Exterior Repairs	\$1,530,000	Clean, tuckpoint, caulk, repair, and waterproof brick walls, stone coping, brick patios, window sills, stone caps, retaining walls, concrete expansion joints, seating areas, and all related work. Remove and replace brick as required.
2025-26	8	TTU	University Services Building Mechanical Upgrades	\$1,430,000	Replace the air handling unit, VAV boxes, piping and all related equipment.
2025-26	9	TTU	Intramural Field Lighting Replacement Phase 1	\$2,790,000	Install new LED lighting and poles at the Intramural Fields. Replace wiring, related components and equipment as required. This is the first phase of a planned two phase project. The Intramural Fields are E & G space.
Total Project Cost				\$16,920,000	

8.3



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Disclosed Project Modification

Review

Action

No action required

9.1

PRESENTERS: Dr. Phil Oldham, President

PURPOSE & KEY POINTS:

The West Football Stadium project was approved at the December 2, 2021, Board of Trustees meeting. It was approved with a project cost of \$29,900,000 to demolish the west stadium and replacement of stadium with an updated facility in support of the football program.

This request increases the total project budget from \$29,900,000 to \$57,204,000. The revised budget is based on the designer's and CM/GC's schematic design phase estimate. Overall market cost escalations are the primary driver for the budget increase. Four value engineering exercises revealed the project could not be completed within the original budget without severely impacting the athletic program. Premium and grandstand seating have been expanded to generate additional revenues. Realizing the importance of this project to Cookeville and the Upper Cumberland region, the City of Cookeville is contributing \$4,000,000 over ten years and Putnam County is contributing \$2,000,000 over twenty years. The contributions will be paid in equal annual installments. Bids for an early demolition package has been received as the campus intends to proceed with demolition in advance of the project.

Football Stadium Replacement Project

*The project includes demolition of existing West Stadium and replacement of stadium with an updated facility	
*The facility will include:	
Suite level with 2 premium suites and 12 regular suites	
Club level to seat 568	
Chairback seating to seat 1750	
Field Level Seats 840	
*Total project cost (including design and other non-construction costs)	\$ 57,204,066
*Investment from University reserves	\$ 10,000,000
*Major gifts	\$ 5,000,000
*Bond financing	\$ 42,204,066
	<u>\$ 57,204,066</u>
Annual debt service (20 years/7.5% interest)	\$ 4,027,174

Football Stadium - Annual Pro Forma

	<u>Proposed</u>
Revenues from ticket sales, event rentals, concession and catering	\$ 2,248,000
Annual gifts and contributions	\$ 650,000
Allocation of existing student athletic fees	\$ 440,000
Allocation of increase in facilities development fee	\$ 500,000
Allocation of other auxiliary commissions	\$ 200,000
Gross revenues	<u>\$ 4,038,000</u>
Debt service annually	<u>\$ 4,027,174</u>
Net after debt service	<u><u>\$ 10,826</u></u>

9.3



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Master Plan Amendment

Review

Action

No action required

10.1

PRESENTER: Dr. Phil Oldham, President

PURPOSE & KEY POINTS: Master Plan amendment # 4 to include additional Crossville property expansion parcels, Derryberry Hall renovation, updating Academic Classroom building name to Social Sciences Building and updating Biology building name to Life Science Building.

CAPITAL IMPROVEMENT PROJECTS

- | | |
|---|--|
| 1. JOHNSON HALL RENOVATION
1a. FOSTER DEMOLITION | 9. PHYSICS BUILDING |
| 2. NEW ENGINEERING BUILDING #1/
FOUNDRY REPLACEMENT
2a. LEWIS HALL DEMOLITION AND
FOUNDRY DEMOLITION | 10. CLEMENT HALL RENOVATION |
| 3. SOCIAL SCIENCES BUILDING
3a. MATTHEWS/DANIEL DEMOLITION
3b. CRAWFORD DEMOLITION | 11. ACADEMIC WELLNESS CENTER RENOVATION |
| 4. BROWN HALL RENOVATION | 12. BELL HALL EXPANSION |
| 5. PRESCOTT HALL RENOVATION | 13. VOLPE LIBRARY RENOVATION |
| 6. MEMORIAL GYM RENOVATION | 14. BRYAN FINE ARTS IMPROVEMENTS
14a. BRYAN FINE ARTS RENOVATION
14b. BRYAN FINE ARTS ADDITION |
| 7. NEW ENGINEERING BUILDING #2
7a. SOUTHWEST HALL DEMOLITION | 15. OAKLEY HALL EXPANSION |
| 8. LIFE SCIENCE BUILDING
8a. PENNEBAKER HALL RENOVATION | 16. NEW ENGINEERING BUILDING #3 |
| | 17. JOHNSON HALL EXPANSION |
| | 18. DERRYBERRY HALL RENOVATION |

NOTE: Capital Improvement Projects are listed with the highest priority projects listed first. the first 8-10 projects define a sequence which should be the most linear, cost effective progression of implementation. (refer to Plan on page 74.)

DISCLOSURE PROJECTS

- | | |
|--|--------------------------------|
| A. FACILITIES SERVICES COMPLEX | I. UNIVERSITY TOWER |
| B. MAJOR ATHLETICS PROJECTS
B1. FOOTBALL OPERATIONS BLDG
B2. WEST STADIUM REPLACEMENT
B3. BASEBALL/SOFTBALL COMPLEX | J. ART TRAIL |
| C. PARKING GARAGE(S)
C1. WINGS UP WAY GARAGE
C2. PEACHTREE GARAGE
C3. LIBRARY GARAGE | K. PEACHTREE QUADRANGLE |
| D. FOOD SERVICE IMPROVEMENTS | L. FOUNDATION HALL DEMOLITIONS |
| E. INNOVATION HOUSING - PHASE II | |
| F. SORORITY ROW | |
| G. ROADEN UNIVERSITY CENTER EXPANSION | |
| H. PARKING & TRANSPORTATION
IMPROVEMENTS - PHASE II | |

NOTE: The Disclosure Projects are listed by group and are not in a particular priority order. (refer to plan on page 78).

2022 MASTER PLAN BUILDING PROJECTS - 12,000 STUDENT CAMPUS

LAND ACQUISITION

Since its founding in 1915, Tennessee Technological University has continued to expand its presence in Cookeville to accommodate its growing population. The 2014 Acquisition Plan outlined a significant number of properties to acquire. The four blocks of property at the corner of Willow and Seventh are now owned by the University and have been developed into the new Recreation and Fitness Center. Other properties that have been added to the main campus include several properties at N. Franklin Avenue and 11th Street.

The current Acquisition Plan outlines multiple properties that the University should consider for acquisition. These properties are identified in two categories: high priority and long range. The high priority sites represent properties that could be utilized in the near future. They are located along the south border of Tech Village, the block between Dixie and Mahler Avenue, and the remaining properties that fill up the corner of Twelfth and North Washington Avenue. The long range areas include properties that should be considered, if available, and will likely require accumulation over time. The long range sites lie within the residential neighborhood blocks adjacent to the main campus to the north, west, and east, as well as the two blocks to the south directly west of the Bell Hall site. Likewise, land that becomes available near or adjacent to other currently owned property should also be considered, such as an expansion of the Shipley Farm property.

Away from the main campus, the property acquired by the TTU Foundation on Fourth Street in downtown Crossville should be considered the Crossville Campus of TTU.

Off-Campus Acquisition

Property owned by the university outside the realm of the main campus includes a golf course, four farms, and the new Campus in downtown Crossville. Within an urban context, the Crossville Campus presents unique restraints associated with expansion and parking. Therefore, opportunities presented by adjacent properties for the advantage of the campus should be considered.



Figure 2.15 Mahler Avenue, north of West 7th Street

CAPITAL IMPROVEMENTS

The proposed Capital Improvements are based upon the needs of the University to serve the academic functions. The projects include new construction to address current shortfalls in space per the THEC Guidelines as well as the projected shortfalls as the University grows. The proposed projects also include renovations to upgrade existing facilities as well as the elimination and replacement of antiquated space. The projects are listed in order of priority at the time of this writing. The established priorities are likely to shift over time as needs evolve and funding is available. The list, however, does provide a chronological path for the sequencing of projects for an efficient implementation that minimizes temporary measures to accommodate the refurbishment and growth of the campus.

1. Johnson Hall Renovation

The Johnson Hall renovation will continue the effort to methodically renovate the older buildings on campus updating program spaces as needed while upgrading and replacing building systems that are well past their expected operational life. Since upstream campus infrastructure systems run through and immediately adjacent to Foster Hall, located next door to Johnson Hall, it is recommended that the Foster Hall Demolition be incorporated as part of this project. Combining these initiatives will provide the most efficient and cost-effective process while limiting the intermediate accommodations required to maintain the downstream buildings (Johnson and Pennebaker) in operation while the Foster Hall demolition process is underway.

2. Advanced Construction and Manufacturing Bldg

Due to the overwhelming need for engineering space and the condition of the existing spaces, a new engineering building is proposed. The building is proposed to accommodate Advanced Construction and Manufacturing program providing the consolidation of the shops and materials testing for the college. It will also provide for the relocation of the Advanced Manufacturing department and the Foundry. This will allow for the demolition of Lewis Hall and the Foundry to clear their location for future development. Likewise, with the consolidation of the shops, the new building will open space within Prescott, Brown and Clement Halls for renovation.

3. Social Sciences Building

The Social Sciences Building will replace the Matthews and the Daniel Buildings, as well as Crawford Hall, which are among the lowest ranked buildings according to the PFI scores. Each has a PFI score of less than 60. This initiative will allow the academic building program to utilize the whole site on the southwest corner of the Historic Quadrangle without the compromises that renovation of any of the three structures would demand. The building will, however, comply with the scale and historical vernacular of the Historic Quad. The building will serve needs of the College of Arts and Sciences and the College of Education as well as the Office of Research and the Office of Communications & Marketing.

4. Brown Hall Renovation

The Brown Hall renovation is envisioned to be the first in a series of Engineering Quad Renovations. It is recommended that the Engineering Quad buildings (other than Bruner Hall which completed its renovation in 2021) be combined as a multi-phased project. This will continue the effort to methodically renovate the older buildings and provide for programmatic refinements as well as systems upgrades. Even with the current new Ashraf Islam Engineering Building, the engineering program will still represent the greatest space need on campus. Refer to the Appendix for a comprehensive master plan for the engineering program.

5. Prescott Hall Renovation

The Prescott Renovation is proposed as the second of the multi-phased engineering quad upgrades. As the largest of the Derryberry Era buildings in need of programmatic and systems upgrades, the Prescott renovation will require considerable temporary space to accomplish these improvements. This will likely involve utilizing most of the Foundation Hall Building as swing space, as other building renovations have done, as well as utilizing portions of the Laboratory Science Commons building to accommodate the fume hood needs of specific programs. However, the optimal phasing allows the Chemical Engineering department to move into a renovated Brown Hall as envisioned by the Engineering Master Plan.



Figure 3.8 Bell Hall courtyard

CAPITAL IMPROVEMENTS

6. Memorial Gym Renovation

While still functional, the ninety-two year old gym building is in need of renovation to improve the programmatic utilization of the space as well as update the building systems. The renovations will include the development of the adjacent parking lot as a campus quadrangle outdoor space.

7. New Engineering Building

To address more of the outstanding current space need, a second new engineering building is proposed. The building will combine certain aspects of the engineering and interdisciplinary studies programs to develop an emphasis on Environmental Engineering. The location in the southwest quadrant of the Engineering and Laboratory Science district will provide a synergy with civil engineering, biology, chemistry and earth science for the environmental programs. The project will include the demolition of the existing Southwest Hall on the building site as well as the relocation of the university's Child Development Lab to the Foundation Hall area of the campus.

8. Life Science Building

The remainder of the Biology Department is proposed to be relocated from Pennebaker Hall to the north side of the Laboratory Science Quadrangle. This will allow these programs to be located in the vicinity of the Micro and Molecular Biology programs at the Laboratory Science Commons and further define the Science Quadrangle. As part of the project, it is proposed that the Art Program be relocated from the north end of Foundation Hall to a renovated Pennebaker Hall.

This will accomplish the needed Pennebaker systems replacement as well as provide a permanent space for Art. Therefore, the Art program will be adjacent to Bryan Fine Arts and the remaining programs within the School of Fine Arts. The initiative is also proposed to include the demolition of the north end of Foundation Hall which is separated from the remainder of the building where the Art program has been housed. This will allow the development of parking at the area of the demolition.

9. Physics Building

To provide space within Bruner Hall for the Computer Science program to expand, a new Physics building is proposed to the east of the new Stonecipher Lecture Hall. This will provide a third building to complete the definition of the proposed Science Quadrangle. The project will allow for all three of the programs currently in Bruner Hall to address their growing space needs.

10. Clement Hall Renovation

The Clement Hall renovation will be the last of the phased engineering quad renovations. It will continue the effort to methodically renovate the older buildings on campus, updating program spaces as needed while upgrading and replacing building systems that are well past their expected operational life. As described in the Engineering Master Plan (see Appendix), Clement Hall is envisioned to progressively evolve to become a Math Building as well as maintain its current function as the campus Data Center, and home of Information Technology Services.

11. Academic Wellness Center Renovation

This renovation is proposed to convert the former student recreation building into an academic building. The renovation will include programmatic as well as building systems upgrades. The existing pool is proposed to be infilled. The building will be renovated to provide program space for the growing Exercise Science, Physical Education and Wellness program.

12. Bell Hall Expansion

The Bell Hall Expansion will provide additional academic space for the expansion of the Nursing program with the addition of post graduate programs.

13. Volpe Library Renovation

The Library renovation will provide programmatic as well as building systems upgrades.

14. Bryan Fine Arts Renovation and Addition

The renovation and addition will provide programmatic as well as building systems upgrades.

15. Oakley Hall Expansion

The addition will provide added space for the anticipated growth in the School of Agriculture and Human Ecology.

16. New Engineering Building #2

Another new engineering building will complete the engineering master plan and provide space to fulfill the needs of the college. The building is envisioned to connect the engineering buildings within the new southwest Engineering Quadrangle. (see the Engineering Master Plan in the Appendix).

17. Johnson Hall Expansion

The expansion of Johnson Hall is anticipated for long term growth in the College of Business. The addition is envisioned to provide an accessible entry and southern "front elevation" to the building facing toward the Peachtree Quadrangle.

18. Derryberry Hall Renovation

The renovation of Derryberry Hall will provide an opportunity to replace and upgrade the building systems. Likewise, the programmatic assignments within the building will be refined for more efficient operation. The building currently has PFIS scores in the low 60's.



Figure 3.9 Capital Improvement Projects

CAPITAL IMPROVEMENT PROJECTS

#	PROJECT	NEW	RENOVATION	STORIES	AREA (SF)
1	JOHNSON HALL RENOVATION	X	X	4	68,171
1a	FOSTER DEMOLITION				60,743
2	ADVANCED CONSTRUCTION AND MANUFACTURING BUILDING	X		3	80,000
3	SOCIAL SCIENCES BUILDING	X		2-3	91,000
3a	MATTHEWS/DANIEL DEMOLITION				43,555
3b	CRAWFORD DEMOLITION				42,042
4	BROWN HALL RENOVATION		X	4	55,001
5	PRESCOTT HALL RENOVATION		X	5	111,955
6	MEMORIAL GYM RENOVATION		X		87,181
7	NEW ENGINEERING BUILDING	X		3	100,000
7a	SOUTHWEST HALL DEMOLITION				23,500
8	LIFE SCIENCE BUILDING	X		3	93,785
8a	PENNEBAKER HALL RENOVATION		X	4	59,679
8b	PARTIAL FOUNDATION HALL DEMOLITION				
9	PHYSICS BUILDING	X		3	38,378
10	CLEMENT HALL RENOVATION		X	4	62,887
11	ACADEMIC WELLNESS CENTER RENOVATION		X	2	77,895
12	BELL HALL EXPANSION	X		3	27,655
13	VOLPE LIBRARY RENOVATION		X	3	132,645
14a	BRYAN FINE ARTS RENOVATION		X	3	55,110
14b	BRYAN FINE ARTS ADDITION	X		2	60,965
15	OAKLEY HALL EXPANSION	X		2	38,922
16	NEW ENGINEERING BUILDING #2	X		3	90,000
17	JOHNSON HALL EXPANSION	X		4	25,000
18	DERRYBERRY HALL RENOVATION		X	3	57,877

LEGEND

- CAPITAL IMPROVEMENT NEW CONST.
- CAPITAL IMPROVEMENT RENO.
- DISCLOSED PROJECT NEW CONST.
- DISCLOSED PROJECT RENO.
- ON-GOING PROJECT

CAPITAL IMPROVEMENT PROJECTS

CAPITAL PROJECTS (through 12,000 Student Campus Space Needs)

RECURRING FUNDS PROJECTS

A. CROSSVILLE CAMPUS

The new Tennessee Tech Crossville Campus is envisioned at the former Trade-A-Plane facility at 174 Fourth Avenue in downtown Crossville. The property includes three interconnected buildings and three properties. The facilities include a three story 61,500 sf office building and two single story warehouse buildings. The larger 49,500 sf warehouse was the former printing shop and is concrete masonry unit construction. The smaller 10,000 sf warehouse is a metal building. The buildings are located on a 2.51 acres property. The .50 and .11 acre lots across the street are part of the overall property acquisition and have 52 and 15 parking spaces respectively. The state has provided \$3,500,000 in recurring funding to own and operate the facility.

The facility is envisioned to become a satellite campus for the university to serve Cumberland County and the nearby Upper Cumberland region. The primary focus of the new campus will begin as research. The university, through the TTU Foundation, has purchased a large-scale wind tunnel which will be housed in the warehouse portion of the facility. The wind tunnel will offer research opportunities for the School of Engineering which will utilize graduate and undergraduate students to support the research activities. The wind tunnel is also expected to be utilized by related private industry for research activities as well. In particular, a local business is expected to lease a portion of the facility and wind

tunnel time once the facility is operational. Likewise, federal agencies located in Oak Ridge also offer potential collaborations such as the placement of a supercomputer at the new campus. Other opportunities include association with the anticipated test track facility in eastern Cumberland County.

Per the request of the local city and county government, the facility is also envisioned to provide bachelor level academic opportunities. The new campus is located between the Roane State Community College Cumberland Center and the TCAT Crossville campuses (within 3.4 miles and 6 blocks respectively). Likewise, the new campus is located between the two Cumberland County high schools, Stone Memorial and Cumberland County (within 3.6 miles and 5 blocks respectively). Therefore, the synergy of the various levels of higher education and opportunities for dual enrollment for high school students will provide a diverse level of options for students in the region.

Campus Expansion

The current campus includes two of the three blocks between West Avenue, Fourth Street, Dunbar Avenue and North Street as well as parcel 1.00 within the third block. The remainder of this block as well as the other surrounding areas around the campus, shaded in green, represent an opportunistic area to expand the campus and provide areas for parking and other activities.



Figure 3.9A Crossville Campus Property



Figure 3.9B Crossville Proximity Map

IMPLEMENTATION PLAN

The Implementation Plan incorporates the anticipated projects envisioned to facilitate the vision of the University in the coming years. The Master Plan outlines a series of projects within the Capital Improvements section which address current space deficits and building maintenance deficiencies. The plan also includes initiatives which will address the projected growth of the University in the future.

The Implementation Plan supports the Ongoing Capital Improvement Plan for the campus. This Improvement Plan includes Capital Outlay, Capital Maintenance, and major Disclosure Projects. The University is required to maintain a five-year capital improvement plan that can be developed from the Improvement Plan listing of initiatives and based upon the emerging priorities of the University reviewed annually. An itemization of the Capital Outlay, Capital Maintenance and major Disclosure Projects is provided on the following page. Also included is a listing of other items which may be considered at the capital appropriation level or incorporated as part of the three major categories.

Note: The projected budgets can change significantly in inflationary times. Therefore, the overall budget request for any given project should be evaluated carefully and adjusted for items such as scope refinement and current inflationary environment. These adjustments should account for the anticipated “bid” date of the actual expenditure of the funding.

2022 Capital Outlay Cost Projections

Priority	Building Name	Projected Budget
2	Advanced Construction and Manufacturing Building	\$62,400,000
3	Social Sciences Building	\$45,000,000
8	Life Science Building	\$72,000,000
9	Physics Building	\$23,000,000
7	Engineering Building	\$68,600,000
11a	Academic Wellness Center	\$4,000,000
13	Bell Hall Expansion	\$16,500,000
15b	Bryan Fine Arts Expansion	\$36,100,000
16	Oakley Hall Expansion	\$23,200,000
17	Engineering Building #2	\$54,000,000
18	Johnson Hall Expansion	\$14,000,000
19	Derryberry Hall Renovation	\$28,600,000
		\$447,400,000

2022 Disclosed Projects Cost Projections

Item	Building Name	Project Budget
A	Facilities Services Complex	\$21,500,000
B1	Football Operations Building	\$22,000,000
B2	West Stadium Replacement	\$29,900,000
B3	Baseball Softball Complex-Turf	\$2,260,000
C1	Wings Up Way Garage- Phase II	\$13,925,000
C2	Peachtree Garage	\$6,500,000
C3	Library Garage/ Remote Chiller Plant	\$18,250,000
D	Food Service Improvements	\$3,000,000
E	Innovation Housing- Phase II	\$53,650,000
F	Sorority Row	\$41,500,000
G	University Center Expansion	\$17,000,000
H	Parking /Trans. Imp.- Phase III	
I	University Tower	\$1,500,000
J	Art Trail	\$3,250,000
K	Peachtree Quadrangle	\$1,750,000
L	Foundation Hall Demolition(s)	\$1,000,000
		\$237,985,000

Table 3.12 Implementation Table

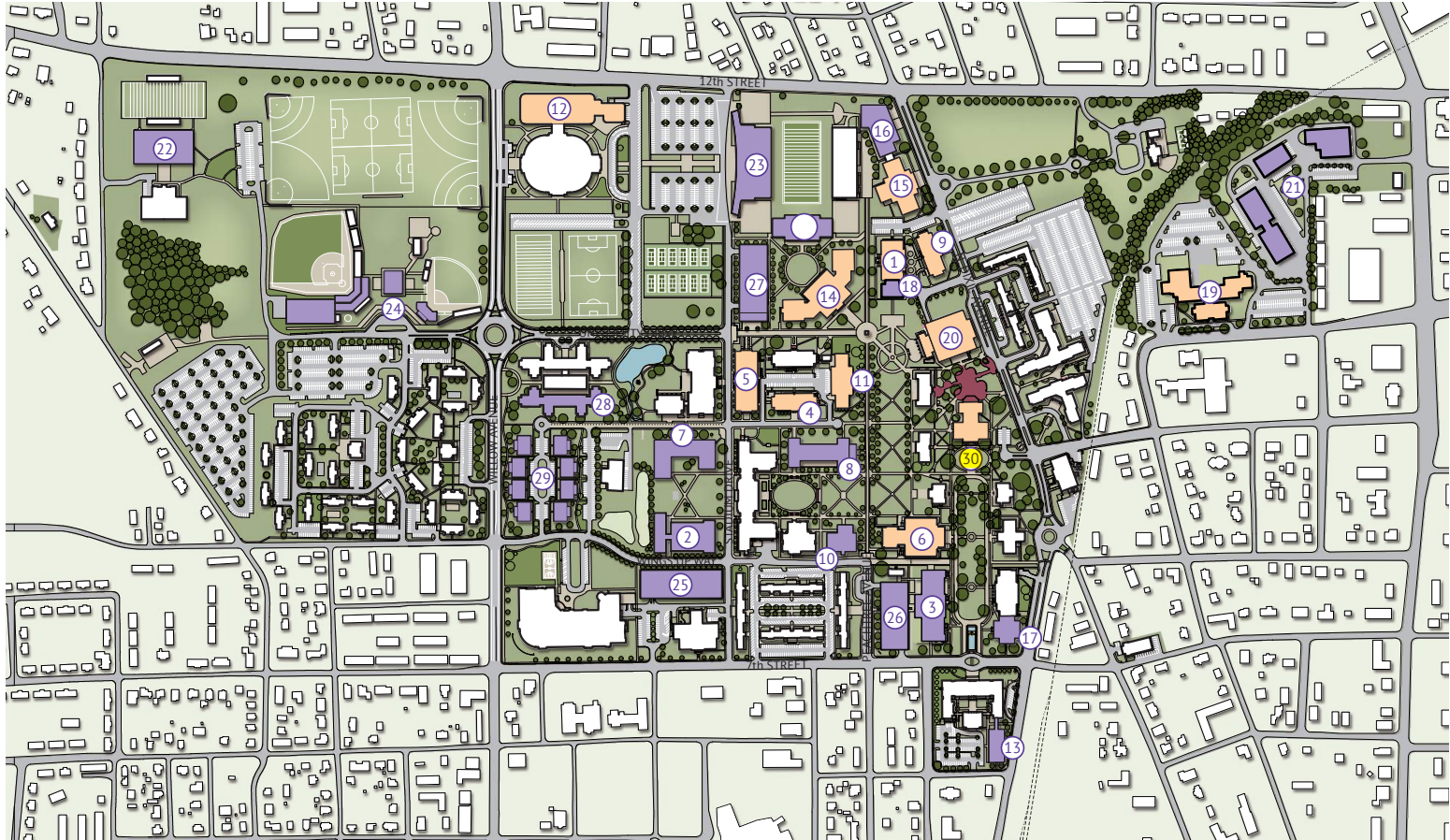
2022 Capital Renovation Cost Projections

Priority	Building Name	Projected Budget
1	Johnson Hall	\$14,200,000
4	Brown Hall	\$16,978,078
5	Prescott Hall	\$37,992,178
6	Memorial Gym	\$20,500,000
8a	Pennebaker Hall	\$13,750,000
10	Clement Hall	\$17,750,000
11	Academic Wellness Center	\$17,800,000
12	Derryberry Hall	\$13,250,000
14	Volpe Library	\$23,500,000
15a	Bryan Fine Arts	\$12,600,000
		\$188,320,256

2022 Campus Maintenance Cost Projections

Item	Project	Project Budget
A	Electrical- Campus Service	\$2,480,000
B	Steam Upgrades/Replacement (6 Phases)	\$16,000,000
C	Steam West Campus Loop	\$3,800,000
D	Satellite Chiller Plant	\$25,500,000
E	Data Telecom Ductbank	\$800,000
F	Sewer System Survey and Inspection	\$160,000
G	Sewer upgrades near TJ Farr	\$320,000
H	Foundation Hall Manhole Replacement	\$32,000
I	STEM Center Manhole Replacement	\$32,000
J	University Services Stormwater Upgrades	\$650,000
K	Storm System Survey and Inspection	\$200,000
L	Establish GIS for campus infrastructure	\$40,000
M	Annual GIS update and verification	\$20,000
N	New Steam/Condensate Johnson to Jobe	\$650,000
O	CH-1/CT-1 Replacement - 2027	\$3,795,000
P	CH-3/CT-3 Replacement - 2031	\$6,325,000
Q	CH-2/CT-2 Replacement - 2033	\$7,590,000
		\$68,394,000

10.2



- LEGEND**
- 1 JOHNSON HALL RENOVATION
 - 2 ADVANCED CONSTRUCTION AND MANUFACTURING ENGINEERING BLDG
 - 3 **SOCIAL SCIENCES BUILDING**
 - 4 BROWN HALL RENOVATION
 - 5 PRESCOTT HALL RENOVATION
 - 6 MEMORIAL GYM RENOVATION
 - 7 NEW ENGINEERING BUILDING
 - 8 **LIFE SCIENCE BUILDING**
 - 9 PENNEBAKER HALL RENOVATION
 - 10 PHYSICS BUILDING
 - 11 CLEMENT HALL RENOVATION
 - 12 ACADEMIC WELLNESS CENTER RENOVATION
 - 13 BELL HALL EXPANSION
 - 14 VOLPE LIBRARY RENOVATION
 - 15 BRYAN FINE ARTS RENOVATION
 - 16 BRYAN FINE ARTS ADDITION
 - 17 OAKLEY HALL EXPANSION
 - 18 JOHNSON HALL EXPANSION
 - 19 FOUNDATION HALL RENOVATION
 - 20 ROADEN UNIVERSITY CENTER RENOVATION
 - 20a EVENT CENTER AND COURTYARD
 - 21 FACILITIES SERVICES COMPLEX
 - 22 FOOTBALL OPERATIONS BLDG
 - 23 WEST STADIUM REPLACEMENT
 - 24 BASEBALL/SOFTBALL COMPLEX
 - 25 WINGS UP WAY GARAGE
 - 26 PEACHTREE GARAGE
 - 27 LIBRARY GARAGE
 - 28 INNOVATION HOUSING - PHASE II
 - 29 SORORITY ROW
 - 30 **DERRYBERRY HALL RENOVATION**

10.2

- LEGEND**
- NEW BUILDING
 - RENOVATED BUILDING

Figure 3.28 12,000 Student Campus Master Plan

12,000 STUDENT CAMPUS MASTER PLAN



AMENDMENTS

1. ACADEMIC CLASSROOM BUILDING

- Page 07 Clarify renovation goal
- Page 11 Revised list to show Crawford to be demolished
- Page 13 Updated footprint for new Academic Classroom Building
- Page 14 Updated footprint for new Academic Classroom Building
- Page 35 Crawford rating revised to be <60 and to be demolished
- Page 75 Updated narrative for Academic Classroom Building
- Page 77 Updated Capital Improvement list and footprint of Academic Classroom Building
- Page 81 Updated footprint for new Academic Classroom Building
- Page 97 Updated Implementation table
- Page 98 Updated footprint for new Academic Classroom Building
- Page 99 Updated footprint for new Academic Classroom Building

2. CROSSVILLE CAMPUS

- Page 26 Updated narrative and University Property chart
- Page 28 Added the Crossville Campus to the map
- Page 29 Updated narrative
- Page 78A Added page to show Crossville Campus property and proximity map

3. UNIVERSITY CENTER

- Page 80 Revised University Center Expansion to include a detached Event Center at the south end of Tucker Stadium in association with the Volpe Library in lieu of a western addition to the existing University Center. The existing University Center will still be renovated.
- Page 81 Added footprint of Event Center, reduced footprint of expansion of Roaden University Center
- Page 89 Refined Parking to eliminate parking lot behind Volpe Library
- Page 90 Refined Parking to eliminate parking lot behind Volpe Library
- Page 91 Added greenspace at parking area behind Library as part of University Event Center
- Page 98 Updated plan to include University Center related projects
- Page 99 Updated plan to include University Center related projects

4. CROSSVILLE CAMPUS EXPANSION

- Page 11 Added Derryberry Hall Renovation and Updated building names
- Page 29 Updated narrative
- Page 75 Updated building names and graphic alteration
- Page 76 Updated building names and added Derryberry Hall Renovation
- Page 77 Updated building names and added Derryberry Hall Renovation
- Page 78A Updated narrative and added expansion parcels to Crossville Campus Property map
- Page 97 Added Derryberry Hall Renovation and Updated building names
- Page 98 Added Derryberry Hall Renovation and Updated building names



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Lease Agreement

Review

Action

No action required

11.1

PRESENTER(S): Dr. Phil Oldham, President

PURPOSE & KEY POINTS: Update on lease agreement with the university and City of Cookeville.

LEASE AGREEMENT

WHEREAS, the City of Cookeville is desirous of leasing property from Tennessee Tech University for the purpose of creating public parking for visitors, employees and patrons of the Cookeville "downtown" area.

WHEREAS, the property to be leased is specifically located in Cookeville Tennessee and is a parcel of land identified as Tax Map 53G Group E Parcel 15 and more generally described as located at 42 Church Ave. in the 1st Civil District of Putnam County, TN.

WHEREAS, the Tennessee Tech University is willing to lease said property owned by Tennessee Tech University-State of TN for the purpose of creating a public parking lot to be used by visitors, employees and patrons of the "downtown" area and as further described herein.

Now, THEREFORE, in consideration of the mutual promises contained herein, and other good and valuable consideration and subject to approval by the Cookeville City Council and Tennessee Tech University, it is agreed:

1. City of Cookeville accepts the condition of the property **AS IS** for the purpose of constructing a public parking lot.

2. The City of Cookeville shall cause to be constructed a public parking lot, as contemplated by **Exhibit A** attached and made a part of this lease agreement and meeting the City of Cookeville requirements for such facilities and once constructed and during the entire lease term, the public parking lot shall be available for use by the general public without limitation and restriction by Tennessee Tech University, except as otherwise provided herein.

3. The lease term shall run for a period of Five (5) years commencing with the date this lease agreement is last signed by the parties. Subject to the terms of this agreement or as may be subsequently amended. The lease term may be extended for an additional Fifteen (15) years or other period of time as may be agreed by both parties.

4. It is mutually agreed and understood that the City of Cookeville shall during the entire lease term maintain the public park lot in good repair and condition including any necessary repairs to any storm water drainage pipe(s) that may run across the property and Tennessee Tech University shall not alter the public parking lot or property during the lease term.

5. It is mutually agreed and understood that at the expiration of the lease, the usage rights as a public parking lot shall terminate and any improvements made or installed on the property during the lease term shall revert to Tennessee Tech University and the City of Cookeville shall have no further obligation for the maintenance and repair of the parking lot or any improvements made or installed on the property.

6. It is further mutually agreed, understood, and declared that the City of Cookeville shall provide general liability insurance consistent with the Tennessee Governmental Tort Liability Act ("TGTLA") for the property contemplated under this agreement. Nothing in this Agreement will impose liability beyond that provided by the TGTLA, constitute any contractual duty to exceed the liability limits and immunities of the TGTLA, and the City of Cookeville does not waive any of its rights or immunities as provided by the TGTLA, each of which is expressly preserved. Any dispute arising from or relating to this Agreement will be subject to the exclusive jurisdiction of the Chancery Court for Putnam County, Tennessee.

7. In consideration of leasing this property and constructing and maintaining a public parking lot for use by the general public the City of Cookeville shall pay One Dollar (\$1.00) annually on the lease anniversary date to Tennessee Tech University.

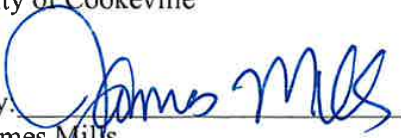
8. **Reserved Parking** - In an effort to promote economic development and recruitment to the downtown area the City of Cookeville, Putnam County and Tennessee Technological University have recruited a company identified as SAIC with expected employment of three hundred (300) individuals in the downtown area. If requested by SAIC, the City of Cookeville and Tennessee Tech University agree that in an effort to support SAIC the parking lot may contain reserved spaces for employees of SAIC

In witness whereof the parties have set their hands.

Signed this 4th day of April, 2024.

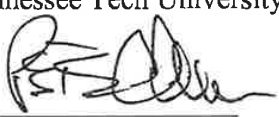
Lessee:

City of Cookeville

By: 
James Mills
City Manager

Lessor:

Tennessee Tech University

By: 
Phil Oldham
President

11.2

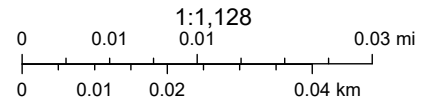
Putnam County - Parcel: 053G E 015.00 Exhibit A



11.2

Date: May 10, 2024

County: Putnam
Owner: STATE OF TENNESSEE
Address: CHURCH AVE 42
Parcel Number: 053G E 015.00
Deeded Acreage: 0
Calculated Acreage: 0
Date of TDOT Imagery: 2022
Date of Vexcel Imagery: 2023

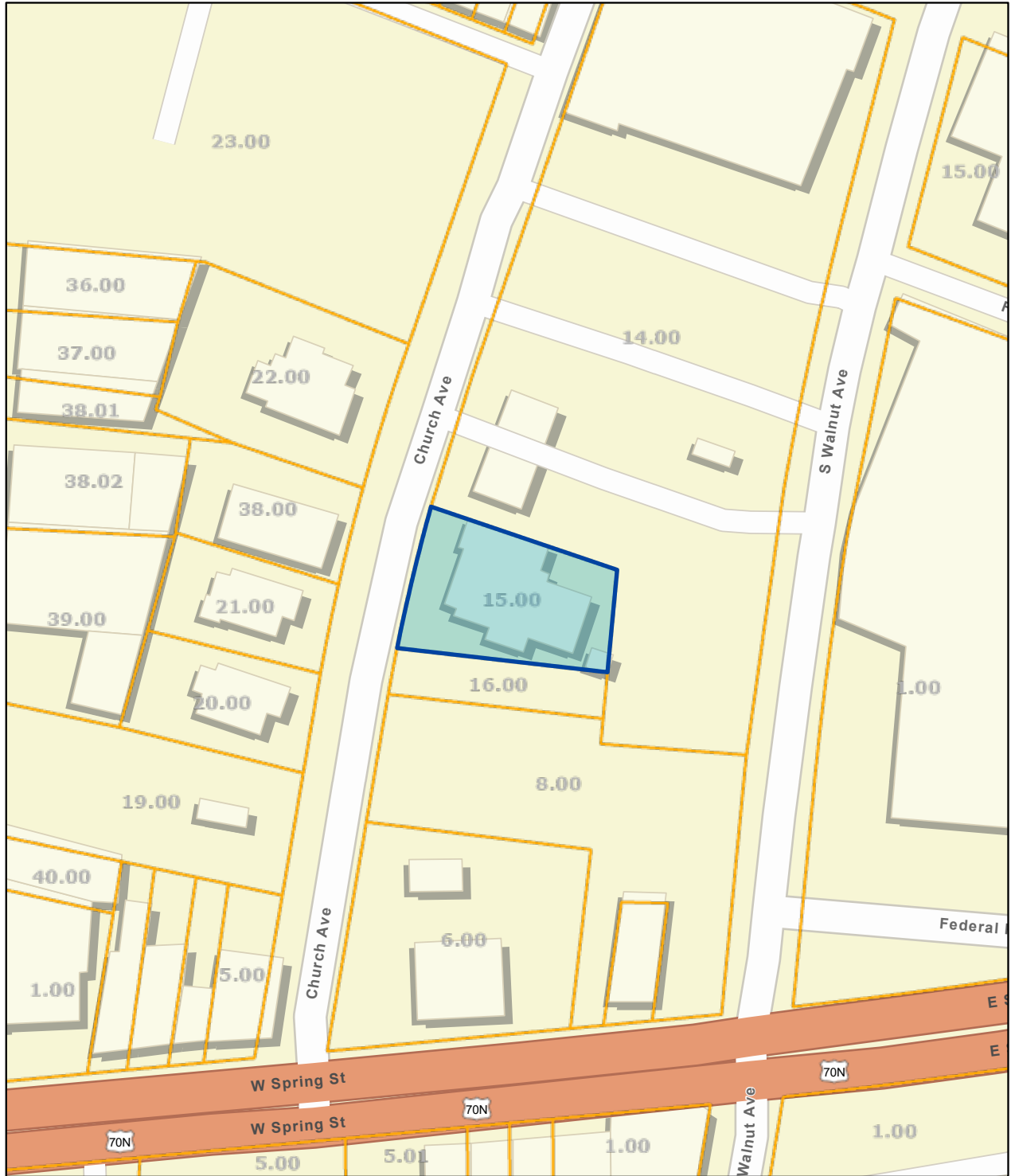


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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

Putnam County - Parcel: 053G E 015.00

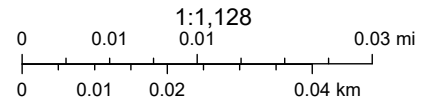
Exhibit A



11.2

Date: May 10, 2024

County: Putnam
 Owner: STATE OF TENNESSEE
 Address: CHURCH AVE 42
 Parcel Number: 053G E 015.00
 Deeded Acreage: 0
 Calculated Acreage: 0
 Date of TDOT Imagery: 2022
 Date of Vexcel Imagery: 2023



State of Tennessee, Comptroller of the Treasury, Esri Community Maps Contributors, Putnam911, Tennessee STS GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Emeritus President Contract

Review

Action

No action required

PRESENTER(S): Emily Wheeler, Associate Vice President for Business & Fiscal Affairs

PURPOSE & KEY POINTS: Review and approve the Emeritus President contract for Dr. Robert Bell for 2024-25 pursuant to the laws of the State of Tennessee and Tennessee Tech policies.

12.1

8-36-714. Requirements to be compensated as president emeritus Continued eligibility requirements Filing of agreement.

(a) The board of trustees of the University of Tennessee may grant to any former president of the University of Tennessee the title president emeritus. The board of regents of the state university and community college system may also grant to any former president of any college or university governed by the board of regents a similar emeritus title. No former president shall receive any compensation or remuneration for holding the emeritus title, unless the following conditions are met:

(1) The remuneration is for time actually spent by the former president in performing services for the University or board of regents;

(2) An agreement is executed between the respective board and the former president which sets forth the duties to be performed by the former president;

(3) The agreement cannot exceed a term of one-year. The board of trustees of the University of Tennessee or the board of regents may enter into additional one-year agreements with the former president. No renewal agreement shall be entered into until the respective board reviews and is satisfied with the emeritus work performed by the former president. Any such renewal must be approved by an affirmative vote of a majority of the respective board;

(4) The former president must reside in the state of Tennessee at the time of the initial appointment and at the time of any subsequent appointment; and

(5) The former president shall not accrue any additional retirement credit as a result of such appointment.

(b) Notwithstanding any other law to the contrary, any former president receiving compensation or remuneration for holding the emeritus title pursuant to this section shall be eligible to continue drawing such person's retirement allowance; provided, that the former president does not work and is not compensated for more than one hundred twenty (120) days or the equivalent of one hundred twenty (120) days during the one-year appointment, or, if working as a teacher, for more than twenty-four (24) quarter credit hours or eighteen (18) semester credit hours during the one-year appointment. If the period exceeds that specified in this subsection (b), the former president's monthly retirement allowance shall be reduced in direct proportion thereto. The retirement system is authorized to obtain reimbursement for any retirement benefits overpaid as a result of any compensation being paid to a former president in excess of that permitted by this section. Such reimbursement may be made by deductions from the former president's monthly benefit.

(c) For each emeritus appointment for which compensation or remuneration will be paid, the board of trustees of the University of Tennessee and the board of regents shall be responsible for filing the agreement with the retirement division which sets forth the name of the person holding the title, and the beginning and ending date of the appointment. The agreement shall be accompanied with documentation showing the amount of compensation to be paid to the person and the number of hours to be worked. The agreement and documentation shall be filed annually, if applicable, and signed by the former president acknowledging the conditions of the appointment. The board of trustees of the University of Tennessee and the board of regents shall further send written notice to the speaker of the senate, the speaker of the house of representatives, the chairs of the senate standing committees on education and on finance, ways, and means, and the chairs of the house standing committees on education and finance, ways, and means of each emeritus appointment for which compensation or remuneration will be paid.

Tennessee Tech University
NOTICE OF PART-TIME EMPLOYMENT AND AGREEMENT
FOR PRESIDENT EMERITUS

TO: Dr. Robert R. Bell

This is to confirm your part-time appointment to a position approved by the Tennessee Tech Board of Trustees as President Emeritus of Tennessee Technological University for a period beginning July 1, 2024, at a monthly salary of \$4,114.84 subject to the terms and conditions hereinafter set forth and our acceptance thereof:

1. This appointment is made subject to the laws of the State of Tennessee, the requirements and policies of the Tennessee Tech Board of Trustees and the requirements and policies of Tennessee Tech University.
2. The term of this agreement is July 1, 2024, to June 30, 2025. It may be renewed on an annual basis following review of the emeritus work performed and approval by the Tennessee Tech Board of Trustees.
3. The above stated salary is contingent upon your successful completion of service for the full term of this agreement. The salary will accrue and will be payable monthly. In the event of failure to complete the specific terms of the appointment, salary will be prorated in accordance with the policies of Tennessee Tech University.
4. This appointment and the above-stated salary are in consideration of your faithful performance to the best of your ability of the duties and responsibilities assigned to you as a part-time employee of Tennessee Tech University. These duties include:
 - ❖ Fund raising for Tennessee Technological University (TTU);
 - ❖ Institution-community relations and activities for TTU; including teaching a class, regional development related activities, and working with the Cookeville Regional Medical Center Board;
 - ❖ Consultation for Tennessee Technological University, as requested;
 - ❖ Provide support in inter-institutional, governmental, legislative, and community relations;
 - ❖ Assist as needed with the completion of selected capital projects;
 - ❖ As requested, represent the President and the University at selected functions and professional meetings;
 - ❖ Recruit students and provide advice to prospective students and their parents;
 - ❖ Promote higher education, the Tennessee Tech University Board of Trustees, and Tennessee Tech University on a continuous basis.

12.3

5. As a part-time employee, you are not eligible for employment benefits (retirement credit, state insurance plan, annual or sick leave, holiday pay, or longevity credit). Notwithstanding, social security will be deducted from your paycheck unless you are a member of a retirement system or are a rehired annuitant as specified in 26 CFR Part 31.
6. This appointment does not include any assurance, obligation, or guarantee of subsequent employment.
7. This agreement may be terminated without prior notice.
8. By acceptance of this appointment, you agree to abide by the terms of the Drug-Free Workplace Act of 1988 as defined in published institution statements and policy. You also agree to notify TTU-Human Resources of any criminal drug conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
9. You are required to notify the President should you become employed at another state agency/institution.
10. The following special condition shall govern this appointment:

The retired employee accepts employment for up to 120 days during a 12-month period. The number of hours actually worked will be provided to the institution upon request and will be no less than 247 hours.

I accept the appointment described above under the terms and conditions set forth.



APPOINTEE



DATE

An Equal Opportunity/Affirmative Action Employer



PRESIDENT



DATE

President Emeritus Report 2023-2024

During this fiscal year, I performed the following functions (attached) for Tennessee Technological University.

(typed report attached to this work sheet)

I spent at least 251 hours performing the work but less than 120 days.



President Emeritus, Dr. Robert R. Bell




Date

12.3

I have reviewed the work of Dr. Robert R. Bell for 2023-2024, and I am satisfied that it was well performed.



President, Dr. Philip B. Oldham



Date

**Report of President Emeritus Robert R. Bell
Tennessee Technological University
Functions Performed for 2023-24**

Summary of Activities

1. TTU: Teaching, Scholarship, Advocacy
 - a. Presented leadership lectures/seminars to classes in the College of Business
 - b. Served on the Board of Directors and the Planning committee for the 2024 International Conference of the Society for Advancement of Management (SAM)
 - c. Continued work on a textbook manuscript tentatively titled “Lessons in Leadership.”
 - d. Served as member of the College of Business Board of Trustees, School of Nursing Development Council, & advisor to Dean Payne
 - e. Worked with high school students on TTU Merit Badge University
 - f. Editorial Review Board Member, *Advanced Management Journal*
 - g. Presented papers and panels at the International Conference of the Society for the Advancement of Management (SAM) in Orlando; moderated Other Sessions
 - h. Radio Host for “Regional Education Matters” weekly series on Stonecom Broadcasting

2. Regional Development/TECH-REDI/Rural Reimagined, External Relations:
 - a. Chairman, Industrial Development Board, City of Cookeville;
 - b. Chairman, County Mayor’s Advisory Committee on Non-profit Allocations, Putnam County
 - c. At Dean Payne’s request, served on Rebranding Task Force/Department of Labor, Upper Cumberland Workforce Development Unit

3. Service to the University in other roles as requested.
 - a. Conducted Campus Tours/Orientation new business/community leaders and job candidates.
 - b. Worked with Dr. Kevin Braswell, Dean Payne and Bobby Taylor to evaluate and contact prospects for development funding for renovation on Johnson Hall
 - c. Attended Development Council sessions with School of Nursing accreditation reviews for bachelors, masters, and doctoral programs.
 - d. Meetings/Lunches, as requested, with Campus Leaders, Alumni, Foundation Members, and Regents.

4. Other Activities (not included in Emeritus work); a: Rotary Club of Cookeville; b. Chair, Church Council, First United Methodist Church; c. Board of Directors, First National Bank; Vice Chair, District Boy Scouts of America

Work Report for 2023-24		
July 2023	Total Hours	24
Meeting Dean Payne, Dr. Timmerman re Chair of Excellence/Publishing/Editorial Board		3 hrs.
Radio Program, "Education Matters in the Upper Cumberland"		5 hrs.
Regional Development/External Relations: Cookeville Chamber		3 hrs.
CRMC Foundation Planning: Grants, Pink Gala		2 hrs.
Economic Development/Industrial Development Board: Project Gopher; Ficosa, SAIC, Portobello; 2 meetings: City Manager, Mayor Porter, Melinda Keifer, Board, Chamber staff		4 hrs.
Editorial Review, Advanced Mgt. Journal, Conf. Calls, Board Strategic Plan metrics, Executive Committee Meeting, Society for Advancement of Management (SAM)		7 hrs.
August 2023	Total Hours	32
IDB Work Session, Ficosa Appeal: prep + meet with Amy New at Chamber and IDB attorney Kent Moore; IDB quarterly meeting		4 hrs.
Manuscript Writing... draft Chapter 5 "Leadership—Need for Engagement"		2 hrs.
Spoke at naming ceremony for Noble Cody Circle, Hooper Eblen Center		2 hrs.
TTU Archives: Recollections of Government Relations/Fund Raising		4 hrs.
Radio Programs: "Education Matters in the Upper Cumberland"		6 hrs.
Workforce Development Board, Dean Payne		2 hrs.
Board Retreat, Society for Advancement of Management, Orlando FL, 2 days		12 hrs.
September 2023	Total Hours	15
Society for Advancement of Mgt: Leadership Sessions Chair/Paper Reviewer for upcoming meeting		2 hrs.
Radio Program: Education Matters, Stonecom		3 hrs.
Industrial Dev. Board , FICOSA, SAIC, Portobello Easements + Chamber Projects		2 hrs.
Program Planning Group, International Business Conference, Orlando, 2 telecons		4 hrs.
Participated in Re-accreditation reviews for School of Nursing, BA, MA, Ph.D., Sept. 14, Sept.28		4 hrs.
October 2023	Total Hours	21
College of Business: JH Renovation Project/prospect reviews w/ Payne, Taylor, Montgomery, Braswell		5 hrs.
Manuscript Development, "Need for Engagement in Leadership"		5 hrs.

12.3

TTU Athletics: BB Fundraiser	1 hr.
Industrial Development Board 3 meetings: Portobello grand opening ceremonies, Project Gopher, SAIC	6 hrs.
Board Meeting, Society for Adv. Of Mgt., Teams	2 hrs.
Management Track Chairman, SAM International Conference, phone w. Hank Johnson Oct. 10	2 hrs.

November 2023	Total Hours	17
TTU Travel/Alumni Networking/Donor Cultivation: Dr. Curt Reimann, Mayberry Chair of Excellence, Baltimore, MD		8 hrs.
Industrial Development Board/ staff meetings, Project Red, Aphenia, PILOT Compliance, TN ECD - Moore, New		5 hrs.
Collaboration w/ Dean Payne re faculty participation in SAM meetings, editorial board		2 hrs.
Homecoming: Donor/Alumni cultivation		2 hrs.
December 2023	Total Hours	15
IDB/Chamber meetings Adam Poe/Kent Moore/Amy New re end-of-year PILOT compliance (2 meetings)		4 hrs.
TTU: Donor/Alumni Cultivation: Judy Davis, Jacksonville, FL		1hr.
SAM Board Meeting, TEAMS		2 hrs.
TTU Archives: Stories about Significant Alumni/Donor Cultivation		2 hrs.
Dean Payne, Dr. Timmerman re Program Panel on “Emerging Issues in Management		2 hrs.
Manuscript Research and Writing		4 hrs.
January 2024	Total Hours	27
Regional Development: Chamber/Highlands/IDB		2 hrs.
Office Work/presidential archives		2 hrs.
TTU: Manuscript development: “Leadership/Need for Engagement” to be presented at SAM Conf.		4 hrs.
TTU: collaboration on SAM Panel w/Dr. Timmerman		3 hrs.
TTU: Merit Badge University: senior counselor for Citizenship in the Nation Badge, STEM Center (preparation + 8 hours w/students)		12 hrs.
Manuscript/Proposal Reviews, Society for Advancement of Management editorial board, Orlando		4 hrs.
February 2024	Total Hours	25
TTU/Dean Payne: Participated in Upper Cumberland Local Planning Session, Workforce Connections		3 hrs.

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Manuscript/Proposal Reviews/Adv. Management Journal and SAM Annual Meeting	3 hrs.
Wrote paper/presentation on Need for Engagement, and invited session participants for my session on “Emerging Issues in Management Theory and Practice” for upcoming SAM Annual Meeting	10 hrs.
Annual Meeting, Cookeville/Putnam Industrial Development Board (Chairman): Regional Development:/Annual PILOT Compliance Reviews w/Kent Moore, Amy New + IDB members	6 hrs.
TTU Fundraising: Dean Payne (Johnson Hall) and Coach Wilder/Bobby Taylor (Football Ops. Ctr.)	3 hrs.
March 2024	Total Hours 31
Meetings, IDB/TTU Foundation, w/ Dr. Claire Stinson re SAIC/Foundation/Regions Bank Building	2 hrs.
Final editing, SAM papers and presentations	5 hrs.
Industrial Development Board: Site visit at Hoerman Corp/UC Regional Industrial Park w/ TTU alumnus Cameron Rudd and Dean Tom Payne;	2 hrs.
Hosted Football coach Bobby Wilder, Bobby Taylor at Men’s Club breakfast to talk about TTU Football	2 hrs.
IDB Attorney Client informational meeting w/city/county leaders	2 hrs.
SAM Editorial Board/SAM Board of Directors, Attended SAM International Business Conference, Orlando March 21-23’ presented paper; chaired plenary session; served on president’s panel.	18 hrs.
April 2023	Total Hours 15
Dr. Stinson, TTU Foundation/City of Cookeville, IDB re paving behind SAIC	1 hr.
Prospect Analysis, Johnson Hall Renovation, Kevin Braswell, Dean Payne	2 hrs.
Attended Putnam County Schools PEP meeting	2 hrs.
IDB Meeting, April 12, + pre-meeting with IDB attorney Kent Moore: Project VA, SAIC, Aphenia	3 hrs.
Completed draft of President Emeritus Report	2 hrs.
Society for Advancement of Management/Strategic Plan Telecon	2 hrs.
WCTE: Taping: Tribute to Connie Albrecht and Joe Albrecht	1 hr.
Update TTU Archives, Memories of September 11	2 hrs.
May 2023 (Estimated)	Total Hours 16
Update TTU Archives Report	2 hrs.
Industrial Development Board, May 22 + Project VA	3 hrs.
Putnam County Commission/County Mayor Advisory Committee on Non-Profits	2 hrs.
Finalize/Refine Leadership Text/Chapter Manuscript on Engagement	3 hrs.
SON Development Council	2 hrs.
Society for Advancement of Management, editorial board, board of directors	2 hrs.

12.3

Alumni Cultivation: TTU Distinguished Alum Charles Cagle, Nashville	2 hrs.
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June 2024 (Estimated)	Total Hours	13
TTU Archives—History of TTU Foundation	2 hrs.	
Regional Development: IDB/Chamber/Highlands	4 hrs.	
SAM Editorial Board manuscript editing/review	2 hrs.	
SAM Board of Directors monthly meeting	2 hrs.	
Putnam County Commission/Mayor’s Advisory Committee on Non-Profits	1 hr.	
Manuscript Development/Text/Chapter on Upward Influence	2 hrs.	

Work Report Summary for President Emeritus Dr. Robert R. Bell Tennessee Technological University	
Total for 2023-24 fiscal year July 1, 2023, through April 30, 2024	222 hours
Projected emeriti activities for the remainder of academic and fiscal year, May – June, 2024	29 hours
Grand total for 2023-24	251 hours

12.3



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Compensation Study Update

Review

Action

No action required

PRESENTERS: Kevin Vedder, Associate Vice President of Human Resources

PURPOSE & KEY POINTS: Recommend Approval

Update to compensation plan for FY24-25. A compensation plan structure was approved by the Board of Trustees at the March 2024 meeting. This information provides the Board of Trustees an update on the University's compensation implementation around the approved structure.

13.1



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Faculty Promotions

Review

Action

No action required

PRESENTER(S): Provost Bruce

PURPOSE & KEY POINTS: Decisions and supporting documentation for granting promotions to eligible faculty members.

14.1

Tennessee Tech University
Board of Trustees



Faculty Promotions Effective August 1, 2024

	Name	Department/School	College	Current Rank	New Rank
1	Barnard, Debbie	Foreign Languages	Arts and Sciences	Associate Professor	Professor
2	Brown, Cynthia	Sociology and Political Science	Arts and Sciences	Senior Instructor	Master Instructor
3	Brummett, Travis	Computer Science	Engineering	Lecturer	Senior Lecturer
4	Carroll, Amanda	Chemistry	Arts and Sciences	Senior Lecturer	Master Lecturer
5	Christen, Scott	Communication	Interdisciplinary Studies	Associate Professor	Professor
6	Coonce, Janet	Chemistry	Arts and Sciences	Senior Instructor	Master Instructor
7	Duvier, Henry	Mathematics	Arts and Sciences	Senior Instructor	Master Instructor
8	Forgey, Martha	Mathematics	Arts and Sciences	Lecturer	Master Lecturer
9	Gleasant, Cory	Curriculum and Instruction	Education	Assistant Professor	Associate Professor
10	Gray, Jennifer	English	Arts and Sciences	Assistant Professor	Associate Professor
11	Gupta, Maanak	Computer Science	Engineering	Assistant Professor	Associate Professor
12	Harding, Lauren	Sociology and Political Science	Arts and Sciences	Assistant Professor	Associate Professor
13	Howard, Mary	Department of Accounting	Business	Associate Professor	Professor
14	Huff, Timothy	Civil and Environmental Engineering	Engineering	Assistant Professor	Associate Professor
15	Jared, Barbara	Nursing	Whitson-Hester School of Nursing	Associate Professor	Professor
16	Kidd, Mary	Physics	Arts and Sciences	Associate Professor	Professor
17	Langford, Matthew	Nursing	Whitson-Hester School of Nursing	Assistant Professor	Associate Professor
18	Mabry, Jennifer	Nursing	Whitson-Hester School of Nursing	Associate Professor	Professor
19	McMillan, Elizabeth	Curriculum and Instruction	Education	Lecturer	Senior Lecturer
20	Metz, Jacob	Communication	Interdisciplinary Studies	Senior Instructor	Master Instructor
21	Michael, Tony	Counseling and Psychology	Education	Associate Professor	Professor
22	Moynihan, Susan	English	Arts and Sciences	Senior Lecturer	Master Lecturer
23	Narimetla, Satya	Mathematics	Arts and Sciences	Senior Instructor	Master Instructor
24	Núñez, Alma	Economics, Finance and Marketing	Business	Associate Professor	Professor
25	Pirkle, Richard	Biology	Arts and Sciences	Senior Instructor	Master Instructor
26	Rajabali, Mustafa	Physics	Arts and Sciences	Associate Professor	Professor
27	Robinson, Elizabeth	English	Arts and Sciences	Senior Instructor	Master Instructor
28	Silber-Furman, Dorota	Curriculum and Instruction	Education	Lecturer	Senior Lecturer
29	Sisk, Cara	Human Ecology	Agriculture and Human Ecology	Assistant Professor	Associate Professor
30	Smith, Troy	History	Arts and Sciences	Associate Professor	Professor
31	Turnbow, Christina	Exercise Science	Education	Lecturer	Senior Lecturer
32	Turner, Kyle	Decision Sciences and Management	Business	Assistant Professor	Associate Professor
33	Wehrmann, Sara	Curriculum and Instruction	Education	Lecturer	Senior Lecturer
34	Wells, Susan	Decision Sciences and Management	Business	Lecturer	Senior Lecturer
35	Wheeler, Christopher	Biology	Arts and Sciences	Assistant Professor	Associate Professor
36	Younglove, Matthew	Music	Fine Arts	Assistant Professor	Associate Professor
37	Zeringue-Krosnick, Shawn	Biology	Arts and Sciences	Associate Professor	Professor

Tennessee Tech University
Board of Trustees



FACULTY PROMOTION CERTIFICATION STATEMENT

Thirty-five faculty members have been awarded promotion effective August 2024, including:

- 0 From Instructor to Senior Instructor
- 7 From Senior Instructor to Master Instructor
- 7 From Lecturer to Senior Lecturer
- 3 From Senior Lecturer to Master Lecturer
- 10 From Assistant to Associate Professor
- 11 From Associate to Professor

The percentage of total faculty receiving promotions is 8%.

Based on these promotions, the distribution of faculty positions by rank is the following:

Rank	Previous Year Aug 15, 2023	Current Year Aug 15, 2024*	Previous Faculty Rank Distribution Aug 15, 2023	Current Faculty Rank Distribution Aug 15, 2024
Instructor	36	24	8%	5%
Senior Instructor	12	6	3%	1%
Master Instructor	0	7	0%	1%
Lecturer	61	60	13%	13%
Senior Lecturer	26	30	5%	6%
Master Lecturer	0	3	0%	1%
Assistant Professor	103	107	21%	23%
Associate Professor	110	102	23%	22%
Professor	128	132	27%	28%
Total	476	471	100%	100%

*Anticipated faculty numbers including vacancies; final numbers may vary slightly depending on the outcomes of ongoing national searches.

DATE: May 6, 2024



Agenda Item Summary

Date: June 20, 2024

Agenda Item: Tenure Recommendations

Review

Action

No action required

PRESENTER(S): Provost Bruce

PURPOSE & KEY POINTS: Recommendations and supporting documentation for granting tenure to eligible faculty members.

Tennessee Tech University
Board of Trustees



FACULTY TENURE RECOMMENDATIONS FOR 2024 – 2025

Recommended personnel are listed alphabetically by last name.

	Name	Department/School	College	Current Rank
1	Gleasant, Cory	Curriculum and Instruction	Education	Assistant Professor*
2	Gupta, Maanak	Computer Science	Engineering	Assistant Professor*
3	Harding, Lauren	Sociology and Political Science	Arts and Sciences	Assistant Professor*
4	Huff, Timothy	Civil and Environmental Engineering	Engineering	Assistant Professor*
5	Langford, Matthew	Nursing	Whitson-Hester School of Nursing	Assistant Professor*
6	Turner, Kyle	Decision Sciences and Management	Business	Assistant Professor*
7	Wheeler, Christopher	Biology	Arts and Sciences	Assistant Professor*
8	Younglove, Matthew	Music	Fine Arts	Assistant Professor*

** Individuals also being promoted and included in total number of faculty promotions*

Tennessee Tech University

Board of Trustees



FACULTY TENURE CERTIFICATION STATEMENT

Fourteen faculty members are hereby recommended for tenure beginning August 2024.

If these recommendations are approved, the percentage of tenured faculty members at Tennessee Tech University in Fall 2024 will be 55%, which includes new tenure-track positions anticipated for 2024-2025.

Below is a table showing the percentage of faculty members at Tennessee Tech University holding tenure for each of the past five years and the projected percentage for Fall 2024.

Year	Proportion of Full-Time Faculty Holding Tenure
2019	64%
2020	60%
2021	59%
2022	59%
2023	54%
2024	55%

15.2

Across all university types, the national average proportion of full-time faculty holding tenure is 46.7%. Across all universities with Carnegie Classification of “R2: Doctoral University”, the national average proportion of full-time faculty holding tenure is 47%.*

* *Source:* IPEDS Human Resources survey component (Employees by Assigned Position) 2022-23 provisional release. Data compiled by AAUP Research Department on January 29, 2024.

DATE: May 6, 2024