

University Safety & Environmental Committee

11/14/19 Meeting Minutes

1. Meeting was called to order at 12:02 pm and quorum was perceived at 12:03 pm. Attendees listed below...
 - Jason Beach – Associate Professor, Curriculum & Instruction
 - Brent Carter – Environmental Health & Safety Coordinator
 - Mark Davis – Academic Support Associate 8, Civil & Environmental Engineering
 - Troy Dickens – Carpentry Supervisor, Facilities & Business Services
 - Chester Goad – Director, Accessible Education Center
 - Josh Edmonds – Director, Residential Life
 - DeLayne Miller – Sustainability Manager, Facilities & Business Services
 - Tony Nelson, Director, University Police
 - James Sullivan – Director, Appalachian Center for Craft
 - Katherine Williams – Dean of Students
 - Craig Short, AVP Facilities & Business Services, Committee Executive Officer
 - Shana Eads, Committee Administrative Services
2. Brent Carter asked for a motion to approve the 9/12/19 minutes. Motion was made by Jason Beach and seconded by Katherine Williams. Motion passed.
3. Introduction of Committee Members
4. Brent Carter asked for a motion to approve the agenda. Motion was made by Chester Goad and seconded by DeLayne Miller. Motion passed.
5. Old Business
 - a. Craig Short updated the committee on combining the Building & Grounds Committee with the Safety & Environmental Committee. He stated that approval was needed from the President's office but we may have that before the next meeting on 2/6/19.
 - b. Craig Short presented the committee with Tennessee Tech Policy No. 408 – Animals on Tennessee Tech Property which will go into effect 1/1/20. This policy was submitted to the Administrative Council by Greg Hold and approved at their last meeting.
 - c. Tony Nelson presented the committee with proposed Tennessee Tech University Policy – Cart Vehicle Operation. After discussion the committee requested the following edits be made to section V. A. 2. “Never operate the Cart Vehicle on sidewalks or other areas established for pedestrian traffic without prior approval from the Chief of University Police”. It was decided that edits would be made by the committee admin and presented to the Administrative Council by the committee Executive Office, Craig Short. Brent Carter asked for a motion to submit Tennessee Tech University Policy – Cart Vehicle Operation to the Administrative Council with suggest edits. Motion was made by DeLayne Miller and seconded by Josh Edmonds. Motion passed.

6. New Business

- a. DeLayne Miller brought up the topic of motorized skateboards on campus. Tony Nelson answered that these can be used for a means of transportation on University owned streets but cannot be operated on sidewalks, centennial plaza or around the residence halls. Also, they must obey all traffic laws.
- b. Craig Short brought to the committee's attention that more lights had been added along Peachtree Avenue. The lights on Stadium Drive and 10th Street will also be redone before the end of the year. Mark feels communication between the University and the City of Cookeville should be established to get this message out to the public.
- c. Mark Davis brought before the committee that Tennessee Tech University has one of the safest campus in the state and he feels the University needs to find a way to communicate that to potential students and their parents.

7. Brent Carter asked for a motion to adjourn. The motion was made by Josh Edmonds and seconded by Tony Nelson. Meeting was adjourned at 12:29 pm.