



J.J. Oakley Campus Health Services  
10 W. 7<sup>th</sup> Street  
Bell Hall 105  
Cookeville Tn 38505  
931-372-3320 Fax 931-372-3848  
healthservices@tntech.edu

## Student Medication/Supplies Receiving Form

(This does not include allergy antigens)

J.J. Oakley Campus Health Services accepts shipments of medications/medical supplies for TTU students when appropriate. The student is responsible when ordering and picking up shipments. We do not send/return medication/supply shipments and will not store medications for an extended time period.

**Disclaimer:** J.J. Oakley Campus Health Services is not liable due to loss of medication/supplies from theft, electricity or building damage. In cases where medications/supplies are shipped to Health Services, students may pick-up items during operational hours (M-F 8:00am-4:30pm). Health Services is closed on weekends and all university holidays. University police/area coordinators are not able to access Health Services after hours.

This form should be completed annually or when changes in shipping information occurs.

### ***Please Print Clearly***

Name: \_\_\_\_\_ T# \_\_\_\_\_ DOB \_\_\_\_\_

Phone: \_\_\_\_\_ TTU Email \_\_\_\_\_

### ***Description of Medication/Supplies Being Delivered***

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### **Name of Pharmacy/Supplier/Sender?**

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### **Frequency of Delivery**

- I agree to notify Health Services of each time a delivery is expected.
- I agree to pick up the package on the day of arrival or the next business day if after business hours.
- I understand that Health Services is only receiving the package and will not be responsible for damages, deliveries, storage and that packages may be opened to confirm contents.
- I understand that if the above terms are not followed Health Services will no longer accept my packages.

**Student's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_